

**Midterm exam study suggestions!**

***The exam will address*** all material we have covered since the beginning of the semester!

***You should review*** all class notes (especially your own, but also those posted on OpenLab); all assigned readings; all class exercises and homework assignments; *and* all quizzes!!

***You are welcome to use*** the maps and charts of the court system, and the CPLR available through the NYS government website, all posted on OpenLab, while you take the exam!

***You should focus your studying*** (but not limit it) to the following terms and concepts:

- what "civil law" means
- what "civil procedure" means
- the body of rules that govern civil procedure (full name and abbreviation)
- differences between civil and criminal law
- standard of proof in civil proceedings
- plaintiff
- defendant
- relief/remedy
- damages/recovery
- amount in controversy
- hierarchical court system (three tiers/levels)
- distinct roles of trial courts, intermediate appellate courts, and highest appellate courts
- NY and federal court systems, structure and jurisdiction
- certiorari
- jurisdiction
- the various forms of jurisdiction (e.g., geographic, subject matter, original, appellate, general, limited, concurrent, exclusive, personal ("*in personam*"), federal question, diversity, etc.)
- CPLR §§ 104, 302, and 3019 (including the meaning and purpose of each of them)
- non-domiciliary
- long arm jurisdiction / New York's Long Arm Statute
- due process
- minimum contacts
- who/what can be a "party" to a case
- what is a "claim" (or cause of action, or claim for relief, etc.)
- counterclaims and cross-claims

***STUDY HARD!!*** Preparation is the key to success. ☺