

**Wednesday, September 30, 2020** (Intro class 10 of 30!!)

**Today:** Peer review first draft cover letters!! (and resumes?)

**Tomorrow (Thurs. Oct. 1)**—*Optional!!* Email me draft resume and/or cover letter by 10am for general comments.

**For Fri. Oct. 2** (Civ Pro):

- Review C&W chs. 2&3, answer p.38 "DYGI?" #1-6 in complete sentences, email by 1pm.
- Read C&W ch. 4.
- *Optional:* FYLC "Our Stories" post! by end of day.

**For Mon. Oct. 5** (Intro):

- Read M&M ch. 3, email a thoughtful question or response by 10am.
- Final resume & cover letter due by email by end of day.

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**?? What makes a good cover letter?!**

- **Concise!** About 3-4 paragraphs.
- **Calls attention!** to your most relevant qualifications.
- **CORRECT!!** Make sure it is! Proofread .
- **SpeCifies!!** the job for which you're applying, ideally in the first sentence.