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Mr. Gerald Karikari
Law Offices of Gerald Karikari
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Karikarilaw@gmail.com

Dear Mr. Gerald Karikari

I am writing to apply for a **paralegal** position at your law office. Enclosed is my résumé, which describes my academic and professional experiences to date. As my résumé details, I am completing my undergraduate studies at the New York City college of technology. I am currently pursuing a liberal arts bachelor's degree.

I have had experience working with people and I am an excellent communicator because of this. While I do not have firsthand experience with immigration I do have secondhand because my father is an immigrant from Trinidad and Tobago. He has confided in me that he needed to meet certain eligibility requirements, be a legal permanent resident of the United States and go through the naturalization process. Having someone very close to me be an immigrant is something that would make me passionate about not immigration even though I am not one.

I believe that my academic background along with my experiences provide a solid foundation for your paralegal position. Thank you for your time and consideration. I look forward to speaking with you in the near future.

Sincerely,



Omari Abdussalaam