NEW YORK CITY COLLEGE OF TECHNOLOGY
CITY TECH

COURSE SYLLABUS

College Composition I
ENG 1101-LC65 (#31982)
Dates: 8/27/2019 to 12/20/2019

FACULTY INFORMATION

Instructor:	Dr. Patrick Corbett (he/him/they/them) Assistant Professor of English
Office:	Namm #520
Telephone:	(718) 260-5429 (no voicemail)
Email:	plcorb@gmail.com (how we will email each other) pcorbett@citytech.cuny.edu (how you will receive official system emails)
Office Hours:	Visit often. Please make an appointment so I can prepare for your visit. Students with appointments are given the priority. Tuesdays 11:00 a.m. to 11:30 a.m. Thursdays 1:00 p.m. to 2:30 p.m. Other times on a case-by-case basis (email me first).

COURSE INFORMATION

Special Note:	**THIS IS AN LC COURSE PAIRED WITH INTRODUCTION TO PSYCHOLOGY.**
Credits:	3 (4 hours)
Course Format:	Lecture Classroom/Conference Hour
Course Meeting Times:	Tuesdays/Thursdays 11:30 a.m. to 12:45 p.m. (N-523A) (class meetings) Tuesdays 1:00 p.m. to 1:50 p.m. (N-523A) (mandatory conference hour)
Pre-requisites:	CUNY Certification in Reading and Writing
Catalog Description:	ENG 1101 is a course in effective essay writing and basic research techniques, including use of the library. Demanding readings are assigned for classroom discussion and as a basis for essay writing.
Synopsis:	**English 1101 – Psychology + Writing: Discovering Your Best Self** invites you to join us on a journey of discovering your best self through psychology and writing. Learn how we are all shaped by biological, social, and cultural forces. Practice shaping your identity as a consumer and producer of knowledge and make your mark as a member of the City Tech community. Connect, coexist, and learn what it means to be a global citizen from each other in our language- and communication-based world.

LEARNING OBJECTIVES

Course Competencies: The course competencies for ENG 1101 are determined by the College and can be found here: https://bit.ly/2BPaY7H

Course Structure: ENG 1101 (LC53) is a regular semester course that meets twice per week for 75 minutes each meeting, and once per week for 50 minutes of hands-on work. The course also maintains an OpenLab workspace and a Google Drive document repository. The presentation of this course is a combination of short lectures and demonstrations, class discussions, small group work, and hands-on workshops.

To be successful in this course, you must be prepared for weekly work that involves both reading and writing. You will do more reading and writing than you have ever done before. There is no way around this. How well you handle this workload will determine, in large part, your success. Generally, you will have shorter assignments due Thursdays, and longer assignments due Tuesdays.

Topics: Official things that this course stresses:

1. Reading critically and analytically, including identifying an argument's major assumptions and assertions and evaluating its supporting evidence.

2. Writing clearly and coherently in varied academic formats (such as formal essays, research papers, and reports), using Standard English and appropriate technology to critique and improve one's own and others' texts.

3. Demonstrating research skills using appropriate technology, including gathering, evaluating, and synthesizing primary and secondary sources.

4. Supporting a thesis with well-reasoned arguments, and communicating persuasively across a variety of contexts, purposes, audiences, and media.

5. Formulating original ideas and relating them to the ideas of others by employing the conventions of ethical attribution and citation.

Capabilities: To meet the learning objectives of this course, you will need the skills and access to the technologies listed below:

- A PC or Mac with MS Word or Open Office (not Google Docs).
- A Gmail account and USB flash drive storage (16 GB or larger).
- Moderate-to-high ability using a computer keyboard and mouse.
- Basic experience with using the internet for research.
- Willingness to learn new digital tools.
- Familiarity with the College's computer laboratories, or access to a personal printer to print course materials and assignment drafts.
- Online access to search engines and the digital library.
- Ability to print course materials and assignment drafts.

COURSE POLICIES

Our Relationship:	I am your college professor. I prefer to be called Patrick. You can also call me Professor, Professor Corbett, or Professor Patrick if these make you more comfortable. Please do not refer to me as Doctor or Mister as we do not use these conventions at this college.
Instructor Duties:	As your professor, I commit to communicating openly and frequently with you about this course. I will maintain a professional and safe learning environment that adheres to the policies of the College. You can expect a reply to your inquiry, be it via e-mail, through online discussions, voicemail, or in person, within 24 hours. If you have a problem with this class, my evaluation of your performance, or any other aspect of our professional relationship, please reach out to me to discuss your concerns.
Student Responsibilities:	Familiarize yourself with CUNY and City Tech policies and procedures. Many of the important policies and procedures are in the Academic Catalog on the City Tech website, located here: http://www.citytech.cuny.edu/academics/academic-catalog.aspx. You must accept full responsibility for the consequences of your words, your actions, as well as any classes and/or work that you miss.
CUNY OpenLab:	This course uses the OpenLab online community. You can find our OpenLab space here: https://openlab.citytech.cuny.edu/corbetteng1101lc65fall2019/.
Course Materials:	Please add the Google Drive app to your computing device to facilitate document sharing. All course assignments and materials I provide will go into a shared Google Drive folder called "Course Documents Archive." You will be able to access and print copies of course materials at any time from this folder. You will also have an individual folder that only you and I will have access to. You will upload your completed assignments to this individual folder for my review. Your shared folder is the only way I accept course materials for evaluation. **If you email or share files directly with me I will not evaluate them and you will not earn a grade for your work.**
Class participation:	Obviously, you are expected to participate. Students who participate in the intellectual life of a course learn more, earn better grades, and are better prepared to enter the professional workforce. If you are not actively participating in this class then you are wasting your precious money and time. Most alarmingly, you are wasting your best chance to acquire many of the skills necessary to begin your career as a degreed professional.
Attendance:	Your attendance is recorded and reported to the College according to CUNY policy. Because this course is designed as a hands-on experience (meaning that you actually *work* in class to prepare for working outside of class) missing even one class will impair your ability to complete future assignments. Missing multiple classes typically results in class failure because you can't keep up with the work.
Withdrawal:	**TO AVOID SERIOUS FINANCIAL AND ACADEMIC CONSEQUENCES, DO NOT STOP ATTENDING CLASS UNTIL YOU WITHDRAW FROM THE COURSE.**

WHERE CAN TECHNOLOGY TAKE YOU?

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Late arrival:
Arrive for class and be prepared to begin on time. Late arrivals are disruptive and disrespectful to your peers. Likewise, do not prepare to leave until you are dismissed at 12:45 pm. Plan in advance for adverse travel conditions like MTA delays.

Remember always that you are here because you are seeking better opportunities for yourself in a communications- and reputation-based world. People who consistently arrive late to meetings are almost always seen as incompetent. If you cannot make it to class on time, and be prepared to work, there is little else I can do for you.

Submitting Work:
(tl;dr) If you want a grade, put your clearly labeled assignment in your neatly organized Google Drive folder. Do not email me your work. Do not use Google Docs. Do not share your work with me using the share function.

All work must be uploaded to the specified location (usually Google Drive, but occasionally OpenLab or in class) by noon on the day specified on the assignment sheet. Typically, you will submit assignments as document files (.doc, .rtf, .or docx). Do not use Google Docs to compose your assignments—I accept assignments composed in Microsoft Office or one of its free clones.

Please name your file with the assignment name, and your last name. For example, *Assignment 1_Personal Inventory_Smith.* Be sure to organize your Drive folder and exercise effective document control so that I can find and evaluate the correct version of your work. Do not leave extra or poorly named files in your Drive folder. You want me to easily be able to find the right version of what you want me to evaluate.

For the sake of my sanity, I do not accept or even acknowledge coursework that is submitted by email. You will be sad if you email me your work. For realsies.

City Tech Email:
You can email me at my gmail address, however, official course communications from the College will be delivered to your student email only. Student e-mail can be accessed at: http://cis.citytech.cuny.edu/Student/it_student_email.aspx.

Electronic Devices:
College-wide policy prohibits you from using personal communications devices for non-instructional purposes in class, which is from 11:30 a.m. until 12:45 p.m. Your use of these devices disrupts class business. If you must use your phone, please excuse yourself from the classroom. Do not engage in texting conversations or video watching while in class. Please remove your listening accessories before you enter the classroom. Disable all visual and auditory notifications (gentle vibrate is okay). Do not interpret my occasional neglect towards enforcing this rule to be an invitation to break it.

Recording:
You will be asked to sign a media release form so that photos and videos may be taken and shared in class. You must get my permission each time if you wish to take pictures or record in class. This is a college rule.

Social Media:
Please do not use class time to explore or update these sites. No one wants to see you take your classroom selfie and we will be secretly judging you.

Class Cancellation:
Official closures will be announced on local public radio stations and the City Tech website. If you can't safely come to campus, please stay home and notify your professors via email. Coursework is due whether we have class or not.

Textbooks: Besides assigned readings that will be provided to you by me, we will also be reading essays from *Writing Spaces: Readings on Writing, Volumes 1 & 2* (http://writingspaces.org/). Writing Spaces is an open access series of essays written directly to new students like yourselves by experts in the fields of rhetoric and writing.

These essays demonstrate how these experts think through the kinds of writing challenges that you will be facing in this course. You will need the ideas in these essays to break down the complex problems found in our class assignments (and on the final exam).

● Writing Spaces, Vol. 1 can be downloaded in its entirety at the link below: https://bit.ly/2MPRxjj

● Writing Spaces, Vol.2 can be downloaded in its entirety at the link below: https://bit.ly/2MUC6X2

GRADING

Expectations: **You can expect to do four <u>or more</u> hours per week of outside reading and writing for this class.** This is no joke and non-negotiable. For those of you who are less prepared as students, you may need to invest even more time to earn an honor grade and be fully prepared for ENG 1121. You should break this work up over the entire week and the weekend. You will need to be prepared for discussion activities each class. Your preparedness is crucial to the intellectual quality of our class, your own learning, and your preparation to be successful in your goals and aspirations.

To earn the best grade possible, be sure that you thoroughly understand what the assignment is asking you to do, how to break down the work, and that you give yourself enough time to complete each part of the assignment and to go over it and revise when you are finished. To do this, you will need to read the assignment more than once, ask questions, think critically about what is being asked of you, and develop a workflow that addresses the problem.

Methods: I evaluate your work many different ways, including: holistic rubrics, analytical rubrics, non-rubric responses, credit for completion, oral feedback, and an occasional distant and exasperated stare.

Graded evaluations in this course are on a points system. You will receive points for each assignment you complete and post to your Google Drive folder. The number of points you receive are based on how well your work meets the criteria articulated on the assignment sheet. All assignments will have grading criteria available to you. High-value assignments, like projects, will come with a rubric.

Your final grade is the percentage value of the number of points you earn divided by the number of points possible. That percentage is converted into a letter grade using the College standard grading scale.

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Late Work:

All assignments are due by noon on the date specified on the assignment sheet. Late assignments are generally accepted up to one week late with a credit reduction of 10% (unless you contact me in advance). Very late assignments (more than a week) are accepted at my discretion with a credit reduction of 25% unless prearrangements are made. Assignments more than two weeks late will not be accepted except under extraordinary circumstances and will earn a maximum of ½ credit. No assignments will be accepted after the final course deadline.

No in-class writing assignments can be made up.

Grading Scale:

Generally speaking, the equivalent of the grade of C will be awarded to work that is "average." You can earn a C by showing up to our class meetings, doing the course work, and fulfilling all of the course objectives. That does not get you an A, that get's you a C. The grade of B is awarded for work demonstrating qualities that appreciably exceed what might be expected of "average." You do the work well and demonstrate an understanding of what you are doing at a conceptual level. An A is an honor grade, signifying consistent quality and effort that is often "outstanding." When you earn an A, you demonstrate that you not only understand the work, but you bring a level of focus and attention to detail that impresses me.

Grade	% Attained
A	93-100
A-	90-92.9
B+	87-89.9
B	83-86.9
B-	80-82.9
C+	77-79.9
C	70-76.9
D	60-69.9
F	59.9-0

ASSIGNMENTS

The workload of this course is appropriate for a 4-hour college-level writing class. You can expect to devote more time than you want or think you need to outside work for this class. While four hours a week will often be enough time to be successful in this course for most students, you will probably need more to do the work well.

This is what you will be doing for this course:

● Carefully read, take notes on, and be prepared to discuss and write about approximately 20 to 50 pages from a variety of sources per week.

● Contribute substantively to our class activities and discussions every class meeting.

● Complete assignments totaling up to 10,000 total words of writing and projects related to course topics.

● Write approximately 3,000 words of revised assignments and projects.

For each written and graded assignment, you will receive a detailed specification sheet, typically one or more weeks in advance. For projects, you will receive an overview document and then a detailed specification sheets for each step in the project. The specifications will explain the parameters of each assignment and how it will be evaluated.

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Assignment categories:

Course Work	Approximate Percentage of Grade
Project #1	10%
Project #2	10%
Project #3	20%
Assignments	30%
In-Class Writing	20%
Final Exam	10%
Total	100%

New York City College of Technology Policy on Academic Integrity:

Students and all others who work with information, ideas, texts, images, music, inventions, and other intellectual property owe their audience and sources accuracy and honesty in using, crediting, and citing sources. As a community of intellectual and professional workers, the College recognizes its responsibility for providing instruction in information literacy and academic integrity, offering models of good practice, and responding vigilantly and appropriately to infractions of academic integrity. Accordingly, academic dishonesty is prohibited in The City University of New York and at New York City College of Technology and is punishable by penalties, including failing grades, suspension, and expulsion. The complete text of the College policy on Academic Integrity may be found in the catalog.

Final Exam: You must pass the standardized ENG 1101 final exam to receive credit for this course.

Extra Credit: Opportunities for extra credit in this class occasionally appear. Unless you are active in the course, you won't be in a position to earn them.

STUDENT ASSISTANCE

Office Hours: I am available in Namm #520. Email me for an appointment (first-come, first-served).

Use my office hours as part of your successful learning strategy. They are the place where we can work one-on-one when you need it the most.

Technical Assistance: If your technology problem is not directly related to the content of the course, I will not be able to help you. Help is available at the Student Computer Help Desk on the first floor of the Library Building. Consultants are available by phone at (718) 260-4900. You can receive help online (if you are connected) here: http://it.citytech.cuny.edu/#

These services are available during the following times:
- Monday, Tuesday, Wednesday: 8:30 a.m. - 6:00 p.m.
- Thursday: 8:30 a.m. - 5:00 p.m.

If you encounter a problem, seek help immediately. Do not wait until the last minute. Be proactive in all things.

Peer Tutor: Each learning community section has a peer tutor assigned to it. We are lucky enough to have Alexander Lopez (Alexander.Lopez2@mail.citytech.cuny.edu) as our section's peer tutor. He is an awesome resource who will gladly answer questions you have

about anything related to being a student, the College, or doing better in your courses (including mine).

The Companion: The Office of First Year Programs at City Tech has compiled a comprehensive handbook for new students called "The Companion." You can find your copy here: http://cue.citytech.cuny.edu/firstyearsummerprogram_companion.shtml

Learning Center: Please consult with me when you have questions about how to do a particular assignment, or how to develop your ideas. Many students find the workshops and tutoring assistance of The College Learning Center to also be helpful. The College Learning Center can be found in the Library Building at L-18.

Disability Statement: City Tech complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations to students with documented disabilities. Please contact Center for Student Accessibility at (718) 260-5143 for more information. The Center is located in the Library Building, Room L-237.

If you have a documented disability that requires academic accommodations, please see me in private so that we can discuss the accommodations that you need in this class so I can make the appropriate arrangements. *It is best to do this at the beginning of the course, whether you choose to use the accommodation or not*.

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COURSE CALENDAR

This course calendar will help you budget your time. Prior to each class you will receive a more detailed synopsis of what you need to prepare for our next meeting. This calendar may change.

Date	Major Topic(s) & Assignments	Prepare for Class	Notes
8/27 T	● Introductions		Project #1 Assigned (Self-Inventory)
8/29 TH	● Your ENG 1101LC Course	Read Why Good Students Do Bad in College (ThinkWell)	Assignment #1 Due (Surveys; 50 pts.)
9/3 T	● Self and Language	Read Borderlands (Anzaldua)	
9/5 TH	• No Class Today		Monday Schedule
9/9 T	● Story and Self	Read The Hero's Journey (Campbell)	Project #2 Assigned (Story of the Self)
9/12 TH	● Models for Success in ENG 1101	Read Critical Thinking in College Writing (DasBender)	Grade Discussion
9/16 T	● Creating Text, Creating Meaning	Read Consider the Lobster (Wallace)	Assignment #2 Due (Informal Analysis; 50 pts.)
9/19 TH	● Composing Process(es)	Reflective Writing and the Revision Process (Giles)	
9/23 T	● Inquiry = Reading ←→ Writing	Read Finding Your Way In (Lessner and Craig)	Project #1 Due (Self-Inventory; 100 pts.)
9/26 TH	● Discovering Your Writing Voice	The Voices in My Head (Longden) Words, Not Ideas (Bamman)	
10/1 T	● No Class Today		
10/3 TH	● Understanding "Audience" & Discourse Communities	TBD	
10/8 T	● No Class Today		
10/10 TH	● Narrative and Storytelling	Storytelling, Narration, and The Who I Am Story (Ramsdell)	Assignment #3 Due (Summary; 50 pts.)
10/15 T	● Tools of Writing	Causes (Williams)	
10/17 TH	● Constructing Effective Texts	Handout	
10/22 T	● Constructing Effective Paragraphs	Handout	Project #2 Due (Story of the Self; 100 pts.)
10/24 TH	● Constructing Effective Sentences	Handout	Self-Evaluations
10/29 T	● Aspects of Style	Clarity (Williams)	Midterm Grades
10/31 TH	● Aspects of Style II		Assignment #4 Due (Comparative Analysis; 50 pts.)
11/5 T	● Invention	Taking Flight: Connecting Inner and Outer Realities during Invention (Antlitz)	Project #3 Assigned (Research Project)
11/7 TH	● "Meta-Thinking"	So You've Got a Writing Assignment. Now What? (Hinton)	Assignment #5 Due (Invention Exercise; 25 pts.)
11/12 T	● Biases and Fallacies	Handout	
11/14 TH	● Introduction to Research (Library Session)	Googlepedia: Turning Information Behaviors into Research Skills (McClure)	
11/19 T	● Information Seeking Habits		
11/21 TH	● Using Source Material	Walk, Talk, Cook, Eat: A Guide to Using Sources (Haller)	
11/26 T	● Re-envisioning Writing	The Sixth Paragraph: A Re-vision of the Essay (Lynch)	
11/28 TH	● No Class Today		College is Closed
12/3 T	● Workshop I	Beyond Black on White: Document Design and Formatting in the Writing Classroom (Klein & Shackelford)	Assignment #6 Due (Annotated Bibliography; 50 pts.)
12/5 TH	● Workshop II		
12/10 T	● Workshop III		
12/12 TH	● Writing Beyond 1101		Project #3 Due (Research Project, 200 pts.)
12/17 T	● Day of Reflection		Assignment #7 Due (The Last Question; 25 pts.)
12/19 TH	● ENG 1101 Final Exam		All Course Materials Due