**Rough Draft Checklist**

1. Is the essay the right length (5 or more well-developed paragraphs)? Is it properly formatted:
2. *Upper left corner: student/prof. name/date/course*
3. *Centered in bold: title*
4. *Double-spaced/12 font*
5. Does the writing fulfill the assignment expectations (re-read assignment guidelines to verify). Does it include a reference (direct quote or summary) to one or more of our readings, for example?
6. Does the introduction set the scene for the reader and fully introduce the topic and focus?
7. Is the thesis, or main idea the author wishes to propose, clear? Is there a way to clarify it further?
8. Does the BP (body paragraph) order (sequence) make sense?
9. Do BP examples adequately support main ideas? Could some examples be more fully developed?
10. Are text connections well-integrated? (QUOTE SANDWICH)?
11. Does the conclusion wrap up the essay in a way that avoids repetition, and offers food for thought to the reader?
12. Are there grammatical or punctuation errors (point them out).
13. Is the vocabulary varied and well-chosen? [Consider using the thesaurus at Dictionary.com]