

OUR COMPANY

Situation helps brands build passionate communities through digital-first marketing strategies. Since our founding in 2001, we've worked with some of the world's leading brands including Stolichnaya Vodka, The Metropolitan Opera, HBO, Major League Soccer, Wicked, National Geographic, Meals on Wheels and The Ad Council. Our competitive edge continues to be our ability to develop and leverage proprietary insights gathered from joining the front lines of the world's most passionate brand communities. Our work spans creative, media, communications, and technology solutions for a wide range of industries. Situation has also been honored with numerous workplace awards from Crain's, Best Companies Group, Cynopsis, Digiday, and Fortune.

THE INTERNSHIP

We are seeking a Client Services Intern for our fast-paced Client Services department for the Spring Internship Program, which runs January 21st through April 26th.

You'll work with our team of Account Executives and Assistant Account Executives to make sure our clients are happy and supported. You'll retrieve, review and report on data pulled from our clients' websites. You'll do Quality Assurance checks to make sure our clients' websites, landing pages, social profiles, and mobile apps are lookin' good.

You'll also attend internal team meetings and brainstorms...so bring along your bag of great ideas. Because things change on an hourly basis, you may find yourself working on surprise projects ranging from the occasionally mundane to the ridiculously cool.

THIS INTERNSHIP IS PERFECT IF YOU...

- Are a college senior or recent graduate looking to take the next step
- Are ready for anything. Bring it on!
- Have a strong sense of workplace professionalism...but also have a good sense of humor
- Are "the organized one" and "the punctual one" in any given situation
- Are proficient in the Microsoft suite and Google Drive platform
- Can be a confident, clear communicator with all types of people in a range of positions, from other interns to the president of the agency
- Have a solid understanding of social media channels and digital platforms including Facebook, Twitter, Instagram, YouTube and mobile
- Are interested in a future at a digital agency, advertising agency, or in the entertainment realm

WHAT YOU'LL LEARN

- How an interactive agency really works
- How to manage and delegate tasks within a larger project
- How to retrieve data and report on website activity
- How agencies manage brands' social media channels
- What it takes to be a successful Account Executive

To learn more about our internship program, please listen to our Spotlight Podcast [here!](#)

Situation is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

All applicants must apply by October 14, 2018. Selected applicants must be available November 5, 2018 for interviews.

PLEASE [APPLY HERE!](#) WE LOOK FORWARD TO HEARING FROM YOU.