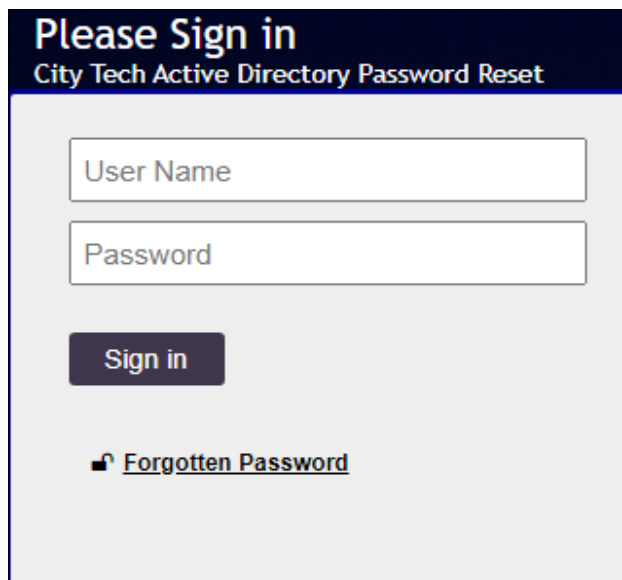


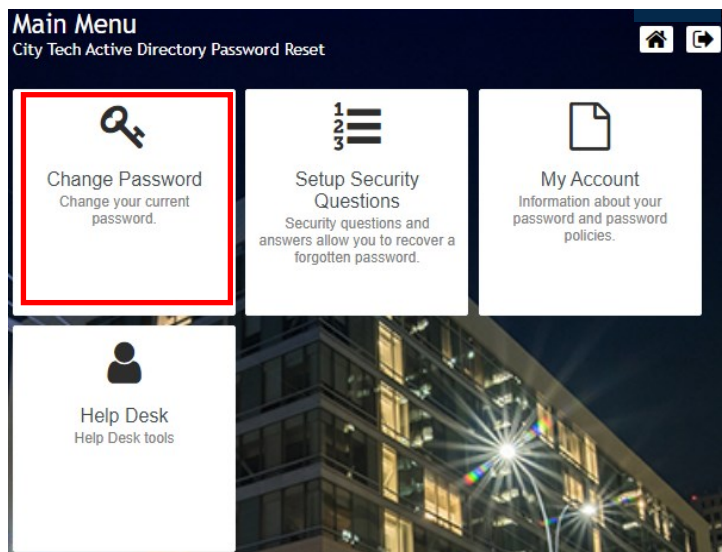
CITY TECH ACTIVE DIRECTORY (AD) - CHANGE PASSWORD

1. Open a Web Browser and clear your browser's cache and cookies before attempting to log in.
2. Enter the url <https://forgot.citytech.cuny.edu> in the address bar. Enter your current AD credentials.



Username: **City Tech AD login name**
(e.g. **Firstname.Lastname**)
Password: **City Tech AD password**

3. Click **Sign in**.



4. Select **Change Password**.

5. Follow the Password Requirements.

Create a new password according to the following password requirements.

New Password Requirements

- Password is case sensitive.
 - Must be at least 8 characters long.
 - Must have at least 1 number.
 - Must have at least 1 lowercase letter.
 - Must have at least 1 uppercase letter.
 - Optional special characters allow (!@#\$%^&)
- Must not include part of your First name, Last name or username.
 - Must not be the last 4 used passwords.
 - Must not include the following values: test password
 - Must contain minimum of 8 characters

6. Click **Change Password** and wait for the password to be updated. Click **Continue**.