


New York City College of Technology, CUNY

**CURRICULUM MODIFICATION PROPOSAL FORM**

This form is used for all curriculum modification proposals. See the [Proposal Classification Chart](#) for information about what types of modifications are major or minor. Completed proposals should be emailed to the Curriculum Committee chair.

<b>Title of Proposal</b>	<b>Withdrawal of inactive courses DEN3520/DEN3522, DEN2700, DEN3100</b>
<b>Date</b>	<b>09.4.24</b>
<b>Major or Minor</b>	<b>Minor</b>
<b>Proposer's Name</b>	<b>Anna Matthews</b>
<b>Department</b>	<b>Dental Hygiene</b>
<b>Date of Departmental Meeting in which proposal was approved</b>	<b>08.27.24</b>
<b>Department Chair Name</b>	<b>Anna Matthews</b>
<b>Department Chair Signature and Date</b>	 09.4.24
<b>Academic Dean Name</b>	<b>Maureen Archer-Festa</b>
<b>Academic Dean Signature and Date</b>	
<b>Brief Description of Proposal</b> (Describe the modifications contained within this proposal in a succinct summary. More detailed content will be provided in the proposal body).	Withdraw 4 inactive elective DEN courses (DEN3520/DEN3522, DEN2700, DEN3100). These courses have either never been offered (DEN3520/3522) or have not been offered for several years, and there is no anticipated future use for them within the current DH AAS curriculum.
<b>Brief Rationale for Proposal</b> (Provide a concise summary of why this proposed change is important to the department. More detailed content will be provided in the proposal body).	<b>DEN3520 and DEN3522</b> have never been offered since their initial approvals. It is unclear when they were developed and approved, and no course documentation was located. There will be no impact on the current or future Dental Hygiene and/or HSA students following the withdrawal of these inactive courses and there is no benefit of keeping these courses in the College Catalog, since they can not be offered. <b>DEN2700</b> was an elective course offered in the Spring semester for second-year dental hygiene students. It has been inactive since 2019 and would require a major revision to be re-introduced. The department intends to work on the revision of this course in the future. There will be no impact on the current or future Dental Hygiene students following the withdrawal of these inactive courses since the course is not required for

	<p>graduation with an AAS degree in Dental Hygiene and the initial licensure.  DEN3100 has not been offered since 2017 and is obsolete in its current form as a CE because the educational didactic and clinical content is built in the DH curriculum. The department intends to work on the revision of this course in the future.  There will be no impact on the current or future Dental Hygiene students following the withdrawal of this inactive CE course since the course is not required for graduation with an AAS degree in Dental Hygiene.</p>
<p><b>Proposal History</b>  (Please provide history of this proposal: is this a resubmission? An updated version? This may most easily be expressed as a list).</p>	<p>n/a</p>

Please include all appropriate documentation as indicated in the Curriculum Modification Checklist.

For each new course, please also complete the New Course Proposal and submit in this document.

Please submit this document as a single .doc or .rtf format. If some documents are unable to be converted to .doc, then please provide all documents archived into a single .zip file.

**ALL PROPOSAL CHECK LIST**

Completed CURRICULUM MODIFICATION FORM including:	
<ul style="list-style-type: none"> <li>Brief description of proposal</li> </ul>	
<ul style="list-style-type: none"> <li>Rationale for proposal</li> </ul>	
<ul style="list-style-type: none"> <li>Date of department meeting approving the modification</li> </ul>	
<ul style="list-style-type: none"> <li>Chair’s Signature</li> </ul>	
<ul style="list-style-type: none"> <li>Dean’s Signature</li> </ul>	
<p>Evidence of consultation with affected departments  List of the programs that use this course as required or elective, and courses that use this as a prerequisite.</p>	
Documentation of Advisory Commission views (if applicable).	
Completed <a href="#">Chancellor’s Report Form</a> .	

**EXISTING PROGRAM MODIFICATION PROPOSALS**

Documentation indicating core curriculum requirements have been met for new programs/options or program changes.	
Detailed rationale for each modification (this includes minor modifications)	

**Detailed Rationale:**

The two inactive courses DEN3520 and DEN3522 have the following College Catalog description:

***DEN3520 Topics in Dental Hygiene 3 cl hrs***

An overview of alternative career pathways for the graduate dental hygienist, reflective of the established industry needs. Students will explore opportunities within the industrial, educational and administrative arenas, as well as review emerging technologies and issues of patient advocacy. This is an advanced course not required for graduation for the associate degree program or dental hygiene licensure.

*Prerequisites: DEN 2400, HSA 3510, HSA 4740 or department approval*

*DEN 3522 - Advanced Clinical Practice Seminar*

*3 cl hrs*

This course will explore advanced concepts in dental hygiene theory and present current research and existing trends in several areas of clinical dental hygiene practice. This is an advanced course not required for graduation for the associate degree program or dental hygiene licensure.

*Prerequisites: DEN 2400, HSA 4740*

Upon consultation with Dean Archer, DH faculty members, and Chair Katherine Gregory (HSA), these courses have never been offered and are currently inactive. It is unclear when they were developed and approved, and no course documentation was located. The HSA department was unaware of these courses and their HSA pre-requisites listed in the catalog.

There will be no impact on the current or future Dental Hygiene and/or HSA students following the withdrawal of these inactive courses since they have not been offered since the initial approval. There is no benefit of keeping these courses in the College Catalog, since they can not be offered.

The currently inactive course DEN2700 has the following College Catalog description:

***DEN 2700 - Dental Hygiene Internship (Spring only)***

*1 cl hr, 4 field hrs per week*

An elective course offered in the spring semester for second-year dental hygiene students. Department approval required in order to be eligible to enroll in this course. The dental hygiene student will function as an intern for 60 field hours at an area hospital. Depending upon the availability of spaces and hospital selection, different internship sites will emphasize specific aspects of dentistry. As allowed by the New York State Dental Practice Act, the dental hygiene intern will observe and/or participate in the management of dental patients with complex medical or dental needs, such as dental implants, surgical extractions, biopsies of oral lesions, periodontal surgery and pediatric dental caries.

*Prerequisite: Department approval required; Note: DEN 2700 is an elective course. It is not a course required for graduation from the dental hygiene department*

Upon consultation with Dean Archer and DH faculty members, this course will require a major revision, a new affiliation agreement, and the approval of the Commission on Dental Accreditation. The department intends to work on the revision of this course in the future.

There will be no impact on the current or future Dental Hygiene students following the withdrawal of these inactive courses since the course is not required for graduation with an AAS degree in Dental Hygiene and the initial licensure.

**DEN3100 course** has not been offered since 2017 and would require a major revision when the NYS approves additional anesthesia methods for the Dental Hygienists (currently under review). This will be discussed by the DH department in the future.

DEN3100 has the following College Catalog description:

*“This comprehensive course for dental hygienists in the State of New York will satisfy the statutory requirements for certification. It will cover the basic concepts of local infiltration anesthesia and nitrous oxide analgesia. In addition, there will be practice of the actual techniques for safe and effective administration and monitoring of local infiltration anesthesia and nitrous oxide analgesia on live patients under direct instructor and dental supervision. Thirteen lecture hours of required, prerequisite information for this course will be presented on-line. This course is given periodically as a continuing education course. It is not required for graduation for the associate degree program or dental hygiene licensure. Prerequisite: Approval of department Prerequisite: NYS Dental Hygiene License”*

Upon consultation with Dean Archer and DH faculty members, this inactive course will require a major revision if we plan on re-introducing it as a CE for the graduated hygienists, according to the NYS requirements that will include additional approved anesthesia methods for the dental hygienists. At this time, the course is obsolete because all DH students are introduced to this didactic and clinical material within the DH AAS curriculum. The department intends to work on the revision of this course in the future.

There will be no impact on the current or future Dental Hygiene students following the withdrawal of this inactive CE course since the course is not required for graduation with an AAS degree in Dental Hygiene and the initial licensure, and the students receive this educational content within the regular AAS DH curriculum.