

**New York City College of Technology The City University of New York**

**300 Jay Street, Brooklyn, NY 11201-2983**

**The Budget Committee of College Council Minutes**

In-person September 12, 2023

Place: Namm 310, VP Miguel Cairol's Office

Present: Nadia Benakli, Sunghoon Jang, Katherine Poirier, Anna Matthews, Nandi Prince (secretary); Sean Scanlan (chair)

Guests: VP Miguel Cairol

Absent: no students were in attendance

**1. Call to order**

- a. The meeting was called to order at 1:05 PM.

**2. Minutes**

- a. The minutes of April 4<sup>th</sup> were approved unanimously.

**3. Chairperson Opening and Announcements:**

A. Prof. Sean Scanlan welcomed all and shared the names of new and continuing members to the committee provided by Philip Anzaolne. New members not in attendance: Prof. Kwesi Samuels and Prof. Fangyang Shen.

B. Discussed the purpose of the committee.

C. Shared the vote from the Organizational Meeting on May 16<sup>th</sup>; the vote for Chair and Secretary of the Budget Committee was presided by Kwesi Samuels, Legislative

Committee: Sean Scanlan, 2023-2024 Chair; Nandi Prince, 2023-2024 Secretary, both received a unanimous vote.

#### **4. VP Miguel Cairol's Report:**

A. VP Cairol discussed the freeze that the city enacted yesterday and the impact to City Tech. The federal funds given to the university were used up. A deficit remains.

B. The marketing campaign was successful. The enrollment increased to approximately 14,000. There were approximately 3000 transfer students, which was the highest increase among CUNY schools. City Tech's retainment was high due to our unique programs.

C. State provided funds to hire lecturers.

D. Two new programs were added.

E. Operating money finance the day to day operations. Capital money is used for construction and repairs. There are several funded ongoing capital projects. The relocation of some offices eliminated leases and accumulated a savings of approximately \$4 million to assist with balancing the budget. HR moved; Business office moved out of the Howard building; Midway lease ended.

F. PSC (faculty, HEO's titles) and DC37 (maintenance and other staff titles) contracts expired, funds for the terms of new contracts will need to be factored in by the City and state.

#### **5. Chair's report:**

A. Approval of the minutes of April 4<sup>th</sup>, 2023, motion by Prof. Scanlan, seconded by Prof. Prince. Carried with an amendment, 5 yea, 1 abstention.

B. Discussed the Budget Committee's goals for 2023-2024. Preliminary plans focus on the best means of communicating the budget to the college community and establishing a mechanism to obtain feedback from the council. Also, offered suggestions on the best ways of organizing and informing others about the budget:

(i) how the budget works in CUNY;

(ii) how the budget works at City Tech;

(iii) how the budget works at the department level. OpenLab was identified as a platform for sharing out this content.

C. Reviewed the decisions made by the members last year pertaining to the College Council's report.

D. Plan to schedule an early presentation slot at the general College Council to disseminate the current budget report.

E. Remember to attend the general College Council on October 3rd in the new Academic Building - Amphitheater, to vote on agenda items.

## **6. Good and Welfare**

None reported.

## **7. Adjournment**

The meeting adjourned at 2:00 PM.

Draft minutes submitted by Prof. Nandi Prince

