New York City College of Technology, CUNY

CURRICULUM MODIFICATION PROPOSAL FORM

This form is used for all curriculum modification proposals. See the <u>Proposal Classification Chart</u> for information about what types of modifications are major or minor. Completed proposals should be emailed to the Curriculum Committee chair.

Title of Proposal	Minor Prefix, Description, and Prerequisite Modifications		
	to BS in Healthcare Policy and Management (HCPM) Core		
	Courses		
Date	January 31, 2023		
Major or Minor	Minor		
Proposer's Name	Noemí Rodríguez		
Department	Health Sciences		
Date of Departmental Meeting	01/20/2023		
in which proposal was approved			
Department Chair Name	Professor Susan Davide		
Department Chair Signature and Date	Sant Savide 02/02/23		
Academic Dean Name	Dean Maureen Archer		
Academic Dean Signature and Date	Sean Ancher-Lesta 2/27/23		
Brief Description of Proposal	Health Sciences proposes to change:		
(Describe the modifications contained within this proposal in a succinct summary. More detailed content will be provided in the proposal body.	 Course prefixes for three core HCPM-BS courses from "HSA" to "HSCI." These courses are required major courses in HCPM-BS and optional elective courses in Health Services Administration (HSA)-BS. Introduction to Public Health Administration HSA 4910 to HSCI 4910 Nursing Home Administration HSA 4960 to HSCI 4960 Social Marketing in Healthcare Settings HSA 4970 to HSCI 4970 Course descriptions for the above courses to indicate 		
	the minimum passing grade of a "C," as required for the HCPM-BS degree.		
	3) Prerequisites for HCPM-BS core courses to align with their course descriptions regarding the minimum passing grade of a "C." The courses presented in this proposal are:		
	HSCI 3201 – Health Care Policy and Management II		
	HSCI 3301 – Health Law and Regulatory Compliance		
	HSCI 4101 – Managerial Systems in Health Care		
	HSCI 4201 – Medical Metrics for Health Facilities		

	 HSCI 4910 – Introduction to Public Health Administration HSCI 4960 – Nursing Home Administration HSCI 4970 – Social Marketing in Healthcare Settings HSA 3630 – Health Care Finance and Accounting Management The overall HCPM-BS progression GPA to a 2.0 (from a 2.5).
Brief Rationale for Proposal (Provide a concise summary of why this proposed change is important to the department. More detailed content will be provided in the proposal body).	The prefix changes from HSA to HSCI acknowledge HSA 4910, HSA 4960, and HSA 4970 as core courses in the HCPM-BS degree and provide greater transparency in the curriculum. The HCPM-BS degree requires a minimum passing grade of a "C" in its HSCI upper-level courses (3000 and 4000). Aligning course descriptions and their pre-requisites to the above degree requirement will standardize the information shared with students during advisement, on CUNYfirst, and in the College Catalog. Furthermore, it will allow the Office of the Registrar to automatically drop students not meeting the requirements for their registered courses before the semester commences. An overall progression GPA of 2.0 (rather than 2.5) or higher will align to HCPM-BS's admissions GPA of 2.0 or higher and to CUNY's required 2.0 minimum GPA to graduate from a baccalaureate program.
Proposal History (Please provide history of this proposal: is this a resubmission? An updated version? This may most easily be expressed as a list).	Version 2 (April 3 rd) – revised per Kim Cardascia's recommendations (eliminated the curriculum table and updated the progression table on page 16).

Please include all appropriate documentation as indicated in the Curriculum Modification Checklist.

For each new course, please also complete the New Course Proposal and submit in this document.

Please submit this document as a single .doc or .rtf format. If some documents are unable to be converted to .doc, then please provide all documents archived into a single .zip file.

ALL PROPOSAL CHECK LIST

Completed CURRICULUM MODIFICATION FORM including:		
Brief description of proposal	Х	
Rationale for proposal	Х	
Date of department meeting approving the modification	Х	
Chair's Signature	Х	
Dean's Signature		
Evidence of consultation with affected departments		
List of the programs that use this course as required or elective, and courses that use this as a prerequisite.		
Documentation of Advisory Commission views (if applicable).		
Completed Chancellor's Report Form.		

EXISTING PROGRAM MODIFICATION PROPOSALS

Documentation indicating core curriculum requirements have been met for new programs/options or program changes.	
Detailed rationale for each modification (this includes minor modifications)	N/A

CHANCELLOR'S REPORT FORM

Section AV: Changes in Existing Courses

Prefix, course description, and prerequisite course changes for BS in HCPM major courses that already exist in the Department of Health Sciences.

HSA 4910 – Introduction to Public Health Administration

CUNYFirst	HSA 4910 – Introduction to		
Course ID FROM:	Public Health Administration	TO:	
Department(s)		Department(s)	
Course	HSA 4910 Introduction to Public Health Administration	Course	HSCI 4910 – Introduction to Public Health Administration
Prerequisite	P: (ENG 1101 or ENG 1101CO or ENG 1101ML), (MAT 1190 or MAT 1190CO or higher), HSA 3510 or PRE/CO: HSCI 3101	Prerequisite	P: (ENG 1101 or ENG 1101CO or ENG 1101ML), (MAT 1190 or MAT 1190CO or higher), HSA 3510 with a grade of C or higher or PRE/CO: HSCI 3101 with a grade of C or higher
Corequisite		Corequisite	
Pre- or corequisite	PRE/CO: HSCI 3101	Pre- or corequisite	PRE/CO: HSCI 3101 with a grade of C or higher
Hours		Hours	
Credits		Credits	
Description	An overview of issues encountered in the administration of public health programs, integrating knowledge from mathematics, law, human services, and health care administration. Through lectures, discussion, and case studies, students will explore contemporary factors influencing health care policy while building skills in effective communication and administrative decision-making.	Description	An overview of issues encountered in the administration of public health programs, integrating knowledge from mathematics, law, human services, and health care administration. Through lectures, discussion, and case studies, students explore contemporary factors influencing health care policy while building skills in effective communication and administrative decisionmaking. A grade of C or higher is required to pass the course.
Requirement Designation		Requirement Designation	
Liberal Arts	[] Yes [] No	Liberal Arts	[] Yes [] No
Course Attribute (e.g. Writing Intensive, Honors, etc		Course Attribute (e.g. Writing Intensive, Honors, etc	
Course Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures	Course Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures

	[] US Experience in its Diversity	[] US Experience in its Diversit
	[] Creative Expression	[] Creative Expression
	[] Individual and Society	[] Individual and Society
	[] Scientific World	[] Scientific World
	[] Gen Ed - College Option	[] Gen Ed - College Option
	[] Speech	[] Speech
	[] Interdisciplinary	[] Interdisciplinary
	[] Advanced Liberal Arts	[] Advanced Liberal Arts
Effective Term	Fall 2023	

Rationale: HSA 4910 is a discipline required course in the BS in Healthcare Policy and Management (HCPM) degree and needs to align to HCPM-BS curriculum standards and requirements including course prefix (e.g., HSCI) and the minimum passing grade requirement of a "C" noted in its course description as well as for its HSA and HSCI prerequisites/corequisites.

HSA 4960 – Nursing Home Administration

CUNYFirst Course ID	HSA 4960 – Nursing Home Administration		
FROM:	Administration	TO:	T
Department(s)		Department(s)	
Department(s)	HSA 4960 - Nursing Home	-	HSCI 4960 – Nursing Home
Course	Administration	Course	Administration
Prerequisite	PRE: HSA 3510 or HSCI 3101; HSA 3630	Prerequisite	PRE: [HSA 3510 or HSCI 3101] with a grade of C or higher; HSA 3630 with a grade of C or higher
Corequisite		Corequisite	
Pre- or		Pre- or	
corequisite		corequisite	
Hours		Hours	
Credits		Credits	
Description	Provides students with information related to the organization and administration of long term care services with an emphasis on the structure and functions of nursing homes. The course seeks to orient students to the subject areas within the discipline's certification examination	Description	Provides students with information related to the organization and administration of long-term care services with an emphasis on the structure and functions of nursing homes. The course seeks to orient students to the subject areas within the discipline's certification examination. A grade of C or higher is required to pass the course.
Requirement Designation		Requirement Designation	
Liberal Arts	[] Yes [] No	Liberal Arts	[] Yes [] No
Course Attribute (e.g. Writing Intensive, Honors, etc		Course Attribute (e.g. Writing Intensive, Honors, etc	
Course Applicability	[X] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Dive [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary	րգնաrse Applicability	[X] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Diversit [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary
Effective Term	[] Advanced Liberal Arts Fall 2023		[] Advanced Liberal Arts

Rationale: HSA 4960 is a discipline required course in the BS in Healthcare Policy and Management (HCPM) degree and needs to align to HCPM-BS curriculum standards and requirements including course prefix (e.g., HSCI) and the minimum passing grade requirement of a "C" noted in its course description as well as for its HSA and HSCI prerequisites.

HSA 4970 – Social Marketing in Healthcare Settings

CUNYFirst Course ID	HSA 4970 – Social Marketing in Healthcare Settings		
FROM:	In Healthcare Settings	TO:	
Department(s)		Department(s)	
Course	HSA 4970 - Social Marketing in Healthcare Settings	Course	HSCI 4970 - Social Marketing in Healthcare Settings
Prerequisite	PRE: HSA 3510 or HSCI 3101	Prerequisite	PRE: [HSA 3510 or HSCI 3101] with a grade of C or higher
Corequisite		Corequisite	
Pre- or		Pre- or	
corequisite Hours		corequisite Hours	
Credits		Credits	
Description	The fundamentals of social marketing in healthcare settings, the pharmaceutical industry, disease prevention, environment health, health literacy, health promotion and emergency preparedness. Students critically examine case studies of social marketing and communication campaigns to determine effectiveness in health outcomes on targeted populations and to develop their own business proposals, media strategies and creative deliverables.	Description	The fundamentals of social marketing in healthcare settings, the pharmaceutical industry, disease prevention, environmental health, health literacy, health promotion and emergency preparedness. Students critically examine case studies of social marketing and communication campaigns to determine effectiveness in health outcomes on targeted populations and to develop their own business proposals, media strategies and creative deliverables. A grade of C or higher is required to pass the course.
Requirement Designation		Requirement Designation	
Liberal Arts	[] Yes [] No	Liberal Arts	[] Yes [] No
Course Attribute (e.g. Writing Intensive, Honors, etc		Course Attribute (e.g. Writing Intensive, Honors, etc	
Course Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Dive [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech	Course Applicability ersity	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Diversity [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech

	[] Interdisciplinary	[] Interdisciplinary
	[] Advanced Liberal Arts	[] Advanced Liberal Arts
Effective Term	Fall 2023	

Rationale: HSA 4970 is a discipline required course in the BS in Healthcare Policy and Management (HCPM) degree and needs to align to HCPM-BS curriculum standards and requirements including course prefix (e.g., HSCI) and the minimum passing grade requirement of a "C" noted in its course description as well as for its HSA and HSCI prerequisites.

HSCI 3201 - Health Care Policy and Management I

CUNYFirst	HSCI 3201 – Health Care		
Course ID	Policy and Management II	T ===	
FROM:		TO:	
Department(s) Course		Department(s) Course	
Prerequisite	HSCI 3101	Prerequisite	HSCI 3101 with a grade of C or higher
Corequisite		Corequisite	
Pre- or		Pre- or	
corequisite		corequisite	
Hours Credits		Hours Credits	
		0100000	
Description		Description	
Requirement		Requirement	
Designation Liberal Arts	[] Yes [] No	Designation Liberal Arts	[] Yes [] No
Course Attribute	[] Tes [] NO	Course Attribute	[] Tes [] No
(e.g. Writing		(e.g. Writing	
Intensive,		Intensive, Honors,	
Honors, etc		etc	
Course Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Dive [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary	ar Go urse Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Divers [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary
Effective Term	[] Advanced Liberal Arts Fall 2023		[] Advanced Liberal Arts

Rationale: HSCI 3201 is a discipline required course in the BS in Healthcare Policy and Management (HCPM) degree and needs to align to HCPM-BS curriculum standards and requirements regarding the minimum passing grade requirement of a "C" for its HSCI prerequisite.

HSCI 3301 – Health Law and Regulatory Compliance

CUNYFirst	HSCI 3301 – Health Law and		
Course ID	Regulatory Compliance		
FROM:		TO:	
Department(s)		Department(s)	
Course		Course	110010404
Prerequisite	HSCI 3101	Prerequisite	HSCI 3101 with a grade of C or higher
Corequisite		Corequisite	
Pre- or corequisite		Pre- or corequisite	
Hours		Hours	
Credits		Credits	
Description		Description	
Requirement		Requirement	
Designation		Designation	5 1)(5 1)
Liberal Arts Course Attribute	[] Yes [] No	Liberal Arts Course Attribute	[] Yes [] No
(e.g. Writing		(e.g. Writing	
Intensive,		Intensive, Honors,	
Honors, etc		etc	
Course Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Dive [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary [] Advanced Liberal Arts	ှင်လူurse Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Diversit [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary
Effective Term	Fall 2023		[] Advanced Liberal Arts
Fuernae Ieiiii	1 all 2023		

Rationale: HSCI 3301 is a discipline required course in the BS in Healthcare Policy and Management (HCPM) degree and needs to align to HCPM-BS curriculum standards and requirements regarding the minimum passing grade requirement of a "C" for its HSCI prerequisite.

HSCI 4101 - Managerial Systems in Health Care

CUNYFirst	HSCI 4101 – Managerial		
Course ID	Systems in Health Care		
FROM:		TO:	
Department(s)		Department(s)	
Course		Course	HOOLOOM with a sunday of O an
Prerequisite	HSCI 3201	Prerequisite	HSCI 3201 with a grade of C or higher
Corequisite		Corequisite	
Pre- or		Pre- or	
corequisite Hours		corequisite Hours	
Credits		Credits	
Description		Description	
Requirement		Requirement	
Designation Liberal Arts	[] Vec [] Ne	Designation Liberal Arts	[1Vec [1Ne
Course Attribute	[] Yes [] No	Course Attribute	[] Yes [] No
(e.g. Writing		(e.g. Writing	
Intensive,		Intensive, Honors,	
Honors, etc		etc	
Course Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Dive [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary	ှင့်မှုurse Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Diversit [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary
Effective Term	[] Advanced Liberal Arts		[] Advanced Liberal Arts
Effective Term	Fall 2023		

Rationale: HSCI 4101 is a discipline required course in the BS in Healthcare Policy and Management (HCPM) degree and needs to align to HCPM-BS curriculum standards and requirements regarding the minimum passing grade requirement of a "C" for its HSCI prerequisite.

HSCI 4201 – Medical Metrics for Health Facilities

CUNYFirst	HSCI 4201 – Medical Metrics		
Course ID	for Health Facilities		
FROM:		TO:	
Department(s)		Department(s)	
Course		Course	
Prerequisite	HSCI 3201 and MAT 1272 or higher level statistics course	Prerequisite	HSCI 3201 with a grade of C or higher and MAT 1272 or higher-level statistics course
Corequisite		Corequisite	3
Pre- or		Pre- or	
corequisite		corequisite	
Hours		Hours	
Credits		Credits	
Description		Description	
Requirement Designation		Requirement Designation	
Liberal Arts	[] Yes [] No	Liberal Arts	[] Yes [] No
Course Attribute (e.g. Writing Intensive, Honors, etc		Course Attribute (e.g. Writing Intensive, Honors, etc	
Course Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Dive [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary [] Advanced Liberal Arts	ar∰urse Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Diversit [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option [] Speech [] Interdisciplinary [] Advanced Liberal Arts
Effective Term	Fall 2023		[]

Rationale: HSCI 4201 is a discipline required course in the BS in Healthcare Policy and Management (HCPM) degree and needs to align to HCPM-BS curriculum standards and requirements regarding the minimum passing grade requirement of a "C" for its HSCI prerequisite.

HSA 3630 – Health Care Finance and Accounting Management

CUNYFirst	HSA 3630 – Health Care		-
Course ID	Finance and Accounting		
FROM:	Management	TO:	
Department(s)		Department(s)	
Course		Course	
Prerequisite	P: HSA 3510 or HSCI 3101 and Completion of Mathematical and Quantitative Reasoning requirement	Prerequisite	P: [HSA 3510 or HSCI 3101] with a grade of C or higher and Completion of Mathematical and Quantitative Reasoning requirement
Corequisite	1	Corequisite	'
Pre- or		Pre- or	
corequisite		corequisite	
Hours		Hours	
Credits		Credits	
Description	This course is designed to develop the decision makers' understanding and management of financial information in the health care industry. Emphasis will be placed on concepts that will allow students to understand the huge, complex, and in many ways unique, health care industry	Description	This course is designed to develop the decision makers' understanding and management of financial information in the health care industry. Emphasis will be placed on concepts that will allow students to understand the huge, complex, and in many ways unique, health care industry. A grade of C or higher is required to pass the course.
Requirement Designation	[] [] [] [] [] [] [] [] [] []	Requirement Designation	I IV I IV-
Liberal Arts Course Attribute	[] Yes [] No	Liberal Arts Course Attribute	[] Yes [] No
(e.g. Writing Intensive, Honors, etc	Writing Intensive	(e.g. Writing Intensive, Honors, etc	
Course Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Dive [] Creative Expression [] Individual and Society [] Scientific World	ရှင်လူurse Applicability	[x] Major [] Gen Ed Required [] English Composition [] Mathematics [] Science [] Gen Ed - Flexible [] World Cultures [] US Experience in its Divers [] Creative Expression [] Individual and Society [] Scientific World [] Gen Ed - College Option
	[] Gen Ed - College Option [] Speech [] Interdisciplinary [] Advanced Liberal Arts		[] Speech [] Interdisciplinary [] Advanced Liberal Arts

Rationale: HSA 3630 is a discipline required course in the BS in Health Services Administration and BS in Healthcare Policy and Management (HCPM) degrees; it needs to align to HSA-BS and HCPM-BS curriculum standards and requirements regarding the minimum passing grade requirement of a "C" noted in its course description as well as for its HSA and HSCI prerequisites. This course is not writing intensive.

Section AllI: Changes in Degree Programs

The following revisions are proposed for the BS Healthcare Policy and Management

Program: BS in Healthcare Policy and Management

Program Code: 41551 Effective Date: Fall 2023

FROM: TO: For progression in the curriculum, students: For progression in the curriculum, students: Must receive a minimum grade of "C" in each core upper-level course (3xxx Must maintain an overall 2.0 GPA. plus) designated with the prefix HSCI. Must receive a minimum grade of "C" in Must maintain an overall 2.5 GPA. each core upper-level course (3xxx plus) designated with the prefix HSCI and A student falling below 2.5 will have one HSA. semester to resolve this deficit. If a student No HSCI or HSA upper-level course fails to meet the above requirements, he/she (3xxx plus) may be repeated more than will be withdrawn from the program. once. Students who do not meet any of the above requirements will be withdrawn from the Healthcare Policy and Management program.

Rationale: Modifying the overall HCPM-BS progression GPA requirement to a 2.0 or higher aligns to CUNY's graduation GPA requirement for baccalaureate programs as well as to the degree's admissions GPA of 2.0 or higher. The change will facilitate and streamline overall degree progression.