New York City College of Technology
The City University of New York
300 Jay Street, Brooklyn, NY 11201-2983

Minutes for the NYCCT College Council (CC) General Meeting

Date: Tuesday, May 2nd, 2023
Time: 1:00 – 2:00 PM
College Council Meeting, Cycle 6

1. Quorum reached. Meeting started at 1:02 PM.
2. Meeting minutes from March 28th 2023 were approved.
3. Vote to approve the NYCCT Graduating Class of 2023, comprised of September 2022 (322 graduates), January 2023 (870 graduates), February 2023 (103 graduates), and June 2023 (1369 candidates) – approved
4. Presentation of agenda items from Standing Committee Chairs
    a. Curriculum Committee (Chair: Professor Sowder)
        i. 22-02 Emerging Media Technology Program Modification, Phase One – presented and discussed during previous College Council meeting (3.28.2023)
            – proposal was approved
        ii. 22-04 New Academic Minor in Computer Science – presented and discussed during previous College Council meeting (3.28.2023)
            – proposal was approved
        iii. 23E Minor Modifications to BS in HCPM Courses – change to course prefixes for three HCPM-BS courses from "HSA" to "HSCI"; course description changes for these three courses to indicate "C" as the minimum passing grade for the HCPM-BS degree; changes to prerequisites for HCPM-BS core courses to align with course descriptions; the overall HCPM-BS progression GPA to a 2.0 (from a 2.5)
        iv. 23F Dental Hygiene PEOs – revising the program mission and its educational outcomes to be in line with CODA Standard 1
        v. 21-02 ETET PEOs – change in Program Educational Objectives as suggested by the ABET evaluation committee
            – proposal was approved
        vi. RES 04 CR/NC Policy for Freshman and Transfer Students – resolution will allow first-semester freshmen and first-semester transfer students to convert one "D" to "CR" (credit) or one "F" to "NC" (no credit)
            – proposal was approved
    b. Legislative Committee (Chair: Professor Aptekar)
        i. Revision to Bylaws, College Wide Votes Procedures 03-10-2023 [Permanent bylaws] – proposal that the emergency procedures adopted by college (delegate-at-large to college council, personnel appeals committee, faculty-student disciplinary committee, and university faculty senate) be changed to permanent revisions to the bylaws
            – proposal was approved
    c. Students (Chair: Mr. Samuels)
        i. Grade Appeal form - addition of a note in Grade Appeal Form stating that a reason will be provided if a grade appeal is rejected
            – proposal was tabled for the next meeting
    d. Personnel (Chair: Professor Cheng)

              i. Changes to the Guidelines for Faculty Personnel Process – proposal summarizing guidance to the faculty on the procedures, documentation, and assessment criteria involved in the reappointment, tenure, and promotion process at the NYC College of Technology

                    – proposal was tabled for the next meeting

e. Proposal to extend the meeting by 15 minutes – approved unanimously

f. 2022-2023 Committee Preferences for Organizational Meeting, Tuesday May 16, 2023 – proposal that the Organizational Meeting be held over Zoom – approved

g. Technology (Chair: Professor Isaacson)

              i. Presentation of results of Staff Technology Survey – 85.4% of full-time and 14.6% of part-time staff members responded to the survey, staff has adapted well to working remotely, some of the staff are unaware of the available computer software, they also need more computers and stations to recharge their laptops, they also suggest to have an auxiliary station in the new academic building as currently it takes long time to get technical help to come from other buildings, it is also suggested to update the Wi-Fi and furniture

              ii. Committee will conduct Student Technology Survey

h. Buildings and Grounds (Chair: Professor Nakamura)

              i. Presentation of the report of standing committee academic year progress – development of a QR/Emoji reporting system and student survey

i. Budget (Chair: Professor Scanlan)

              i. Presentation of the report of standing committee academic year progress – committee is working on the slide presentation to be presented at the beginning of the Fall 2023 semester

5. Other Items for College Council Meeting Agenda

a. Chair's Report

              i. Directions on how to check who is a College Council member and when their term ends

              ii. Reminder about completing survey regarding committee preferences for the next academic year

b. Provost's Report – Provost thanked everyone for their worked during Spring 2023 semester

c. President's Report

              i. No details on the budget yet

              ii. President thanked everyone who participated in the Open House event (over 1,500 people showed up and over 800 new students signed up on that day)

              iii. Citytech received $750k in Perkins Grant money (in addition to the usual $2 million)

              iv. Agreement with High School for Innovation in Advertising and Media

              v. There are 20 lecturer lines still open

d. Good and Welfare

              i. May 2nd – 12th - art exhibition "Art+Tech: An Asian American Experience", curated by Prof. Zhijian Qian

              ii. May 3rd – 38th semi-annual honors and undergraduates poster session

              iii. May 11th – Works in the Works, talk titled "The Changing Narrative of Contemporary Chinese Art: An Editor's Experience"

              iv. May 4th and 5th – Citytech will host Hispanic Serving Institution (HSI) Conference

6. Meeting adjourned at 2:38 PM

College Council Organizational Meeting Tuesday May 16, 2023