

**New York City College of Technology**  
The City University of New York  
300 Jay Street, Brooklyn, NY 11201-2983

**Minutes for the NYCCT College Council (CC) General Meeting**

Date: Tuesday, March 28<sup>th</sup>, 2023

Time: 1:00 – 2:00 PM

College Council Meeting, Cycle 5

1. Meeting started at 1:15 PM.
2. University Faculty Senate report
  - a. Covid testing update
  - b. Contract with an outside vendor to support development of online courses (\$7.5 million over 3 years)
  - c. More than 80% of recently added lecturer lines were filled by current adjunct instructors
  - d. Student transfer (from community to senior colleges) initiative update
3. Provost's report
  - a. Honor's Convocation scheduled for May 24<sup>th</sup>, 2023
  - b. 20 lecturer lines that have open searches
  - c. Update on utilizing Navigate for early alerts
  - d. Human Services Department was awarded \$40k from the NYS Office of Mental Health to support students
  - e. Hospitality Management program will be sending 15 students to Paris in the summer
4. Quorum met. Meeting minutes from February 28<sup>th</sup>, 2023 were not approved
5. Vote on Common Core Committee Representatives
  - a. Nominees: Stephanie Boyle, Khalid Lachheb
    - i. All the nominations were approved by acclamation
6. Vote on 2023-2024 Committee on Committee members
  - a. Nominees: John McCullough, Rachel Raskin, Lukasz Sztaberek, Anne Marie Sowder, Kwesi Samuels
    - i. All the nominations were approved
7. Presentation of agenda items from Standing Committee Chairs
  - a. Legislative Committee (Chair: Professor Aptekar)
    - i. Vote on Revision to Bylaws, College Wide Votes Procedures – proposal that the emergency procedures adopted by college be changed to permanent revisions in the bylaws – revision added that would allow members petitioning for college council to submit petitions either electronically or via the signature ballots
      - revision was approved to be presented for voting during the next College Council meeting
    - ii. Vote on Departmental Election Process – implementation of emergency procedures for departmental elections so elections for department chairs, committees on appointments, and department/unit delegates can be done electronically
      - proposal was not approved
  - b. Curriculum Committee (Chair: Professor Sowder)
    - i. Announcement of Proposal 23C: Minor Modifications to BS in HSA Courses – a grade of "C" or higher required for all HSA Core Courses, HAS prefixed courses to act as

prerequisites; modification of the HSA catalog course descriptions; prefix changes from HSA to HCPM

ii. Announce Proposal 23D: Communication Design Changes to Program Outcomes – held off till the next meeting cycle

iii. Vote on Proposal 22-02: Emerging Media Technology Program Modification, Phase One – specify consistent MAT and PHYS liberal arts requirements; proposal of new courses: MTEC 1201, MTEC 1202, MTEC 3501, and MTEC 4502; changes in the prerequisites of the existing ten courses based on the newly proposed courses, withdrawal of two courses: MTEC 1003, and MTEC 2230

Proposal was not approved

iv. Vote on Proposal 22-04: New Academic Minor in Computer Science – creation of a Minor in Computer Science using existing courses

Proposal was not approved

v. Vote on Proposal RES 03: Modify Eligibility Requirements for Independent Study, IS901 - change of the GPA eligibility requirement from 3.0 to 2.0; information added that students with GPA less than 3.0 (with special permission) who completed an independent study course did well; undergraduate students at City Tech conducting research in the Emerging Scholars program, open to students with a GPA of 2.0 to 4.0, demonstrated that, “participation is associated with higher GPAs in the semester of ES participation and in the several semesters after participation...” compared to a matched cohort not involved in research.

Proposal was not approved

c. Students (Chair: Mr. Samuels)

i. Vote on updated Grade Appeal form – addition of a note in Grade Appeal Form stating that a reason will be provided if a grade appeal is rejected

Proposal was not approved

d. Technology (Chair: Professor Isaacson)

i. No items for the College Council agenda

e. Buildings and Grounds (Chair: Professor Nakamura)

i. No items for the College Council agenda

f. Personnel (Chair: Professor Cheng)

i. No items for the College Council agenda

g. Budget (Chair: Professor Scanlan)

i. No items for the College Council agenda

8. President’s report

a. Update on FY 2024 State Budget process

b. Endowment – proposal that the State matches any money donated to CUNY

c. \$1.8 million savings plan for the Spring 2023 semester; achieved by increase in FTE enrollment (generated \$1,040,000 additional revenue), \$537k received from renting out the auditorium, and savings from not replacing positions of people who left the College in Spring 2023,

d. Over \$4.5 million plan savings for the next year

9. Good and Welfare

a. The Diversity and Inclusion in the Curriculum and Education (DICE) subcommittee is going to have faculty interest group on inclusion and diversity on April 27<sup>th</sup>

b. Gen-Ed Committee formed Hip-Hop Studies committee

c. Works In the Works: The Humanities Department, talk by Dr. Christopher Swift on April 18<sup>th</sup>

d. Guitar jam session on April 27<sup>th</sup>

e. CMCE department will have its annual dinner on April 27<sup>th</sup>

10. Meeting adjourned at 2:28 PM

Next College Council Meeting Tuesday, May 2, 2023 at 1:00 PM