Date: March 10, 2023 12:30 PM (Version #1, emailed to Chair and Vice-Chair of College Council)
To: Members of the Executive Committee of NYCCT College Council
From: Lukasz Sztaberek, Secretary of College Council
Re: Executive Committee Meeting, Cycle 4

The Executive Committee met on Tuesday, February, 2022 at 1:00 PM in A105
Present - Phillip Anzalone, Renata Budny, Lukasz Sztaberek, Alexander Aptekar, Sandra Cheng, Masato Nakamura, Kwesi Samuels, Anne Marie Sowder
Absent (present via Zoom) - Brad Isaacson, Sean Scanlan

<u>**MINUTES**</u>
1. Meeting started at 1:04 PM
2. Meeting minutes from November 15, 2022 were approved unanimously
3. Presentation of agenda items from Standing Committee Chairs (order for College Council meeting TBC)

      a. Curriculum Committee (Chair: Professor Sowder)

            i. 23A Minor Changes to Course Title and Prerequisite for ARTH 1110 – name change from "Islamic Art" to "Islamic Art and Architecture" and change of prerequisite from "CUNY Proficiency in Reading and Writing" to "Eligibility for ENG1101"

            ii. 23B Change to Online Modality for AAS in HS and BHPM – an update to add an online modality that follows NYSED Distance Education format

            iii. 21-07 Program Change from an AAS in EMT to an AAS in CET – conversion of the AAS degree program in Electromechanical Engineering Technology into an AAS degree program in Computer Engineering Technology. Proposal includes addition of three new courses, replacing existing courses, and changes in number of credits, prerequisites, titles, and descriptions of some of the existing courses.
            Note to remove from the proposal courses that were previously approved

            iv. RES 03 Modify Eligibility Requirements for Independent Study, IS901 – GPA requirement change from 3.0 to 2.0
            Suggestion from the committee to add comment that students need to obtain permission from the faculty, the dean, and the provost to register

               - Proposals were approved unanimously

      b. Legislative Committee (Chair: Professor Aptekar)

            i. Faculty-Student Disciplinary Committee voting procedure resolution – resolution to allow voting electronically

            ii. University Faculty Senate voting procedure resolution – resolution to allow voting electronically

               - Proposals were approved unanimously

      c. Budget (Chair: Professor Scanlan)

            i. Present a brief slideshow on the college's budget at the last General College Council meeting (5/2 or 5/9) – presentation will include information on changes to the

enrollment, ending of the CARES Act, funding cuts, capital budget and projects, and the new infrastructure construction
ii. Present brief report on the February 3 memo from CUNY central regarding 2024 savings target

    d. Students (Chair: Professor Samuels)
        i. Proposal on Guidance on Student Bereavement Policy
          - Proposal was approved unanimously

    e. Technology (Chair: Professor Isaacson)
        i. Review Staff Technology Survey – review will be sent out to full- and part-time Stuff
        ii. Discuss College Council Website

    f. Buildings and Grounds (Chair: Professor Nakamura)
        i. Faculty and student survey for the learning/working environment – will be presented at a later date
        ii. QR emoji system implementation – system to facilitate sending feedback about the state of facilities and equipment, e.g., not-working AC or lights

    g. Personnel (Chair: Professor Cheng)
        i. No items on College Council agenda

4. Other Items for College Council Meeting Agenda
5. Meeting ended at 2:18 PM.
Next Leadership Committee Meeting Tuesday, March 14, 2023 at 1:00 PM
Next College Council Meeting Tuesday, February 28, 2023 at 1:00 PM