

## College Council Technology Committee Meeting Minutes

Tuesday, March 8, 2022

**Attendees:** Brad Isaacson, Nora Almeida, Anita Giraldo, Heather Gibson, Sanjive Vaidya, Euisuk Sung, Subhendra Sarkar

1. Minutes from the February 1, 2022 meeting approved unanimously.
2. Discuss the [results](#) of the Faculty Technology Survey:
  - 53.16% (39.89% of full-time and 68.75% of part-time) faculty responses.
  - Good cross section of dept representation
  - Discussion of comparative analysis of data breakdown by school. And ways for analyzing free-text fields.
  - Overall, faculty largely felt like they were able to adapt to virtual teaching.
  - Overall, diminished student engagement and difficulty reaching students was a primary challenge.
  - Discussion of Respondus lock-down browser as an anti-cheating software that has an LTI integration with Blackboard—requested among a lot of faculty but is available for some programs (Nursing and Health Science). Committee will follow up with Rita Udin and Karen Lundstrum to find out more about availability of licenses.
  - Majority of faculty teach via zoom and synchronously.

Needs—qualitative data is most robust

- Don't know how to get Adobe Acrobat Pro or other software licenses through City Tech for free.
- High-speed, high-bandwidth WIFI on campus
- Desktop webcam needs
- Quality webcam on office computers for video conferencing
- Respondus lock-down browser
- Single sign on

Resource awareness

- Many faculty are unaware of software available

Tech support

3. Solutions

- Take a deeper dive into data to inform next steps—venues for outreach about software
  - Faculty Commons Newsletter: software resources awareness
  - CLT training on software availability who can communicate to faculty
  - Course Coordinator outreach
  - College Council
  - Chairs Meeting

4. Discuss how to best present the Faculty Technology Survey results.

- Very concise presentation with most important trends / data (3 minutes)
  - Responses, Issues, Solutions (Recommendations)
  - Anita to work with another Tech Committee member on coding / data analysis for key questions and visualization
  - Timeline: Work on data analysis and visualization between now and April meeting with goal to present to Tech Committee at next meeting to review before College Council Presentation (May 3) / Chairs meeting (May 12)

5. Discuss the [resolution](#) that passed the Faculty Senate regarding teaching modalities.

- Right now this is being implemented differently at different campuses

6. Other outstanding issues needing attention

- Outdated computers in labs and classrooms without needed tech (CTET Dept)
- Limited or no availability of labs and library services for evening and weekend students
- Computers in labs where students can take virtual classes don't have webcams or headphones available