

New York City College of Technology
The City University of New York
300 Jay Street, Brooklyn, NY 11201-2983

Tuesday February 8, 2022

Virtual meeting on Zoom, 1:00-2:00 pm

NYCCT College Council Executive Committee Meeting Minutes (Cycle 4)

In attendance:

Phillip Anzalone	(CC Chair)	Anne Marie Sowder	(Curriculum)
Caner Koca	(Legislative)	Brad Isaacson	(Technology)
Katherine Gregory	(Students)	Renata Budny	(Budget)
Randall Hannum	(CC Vice Chair)	Marco Castillo	(Personnel)
Masato Nakamura	(Building and Grounds)	David Lee	(Secretary)

Documents available at

https://drive.google.com/drive/folders/1KjQti3C31namjV7C58F_fSrTPdvgGfd6?usp=sharing

1. Call to order at 1:02 pm

2. Minutes from November 29, 2021, not available.

3. Chair Prof. Anzalone announces a possible switch to Zoom for CC meetings.

- Testing in new format will take place.
- Discussion of voting process, including continuing with MS Forums.

3. Presentation of Agenda Items from Standing Committee Chairs

a) Legislative Committee (Chair: Professor Koca)

i. Resolution on Promotion Procedures

- Proposal was not voted on at last CC meeting.

ii. Resolution on Executive Search Procedures

- Did not pass at last CC meeting. Resolution has been revised.
- To address concerns that committee could not be formed quickly enough, a search committee pool is proposed with up to 27 members.
- President to select search committee from pool as follows:
 - Up to eight tenured faculty (rank of Associate or higher) from SoAS, SoPS, SoTD, and the Library.
 - Up to four members from CLT and HEO with at least five years of continuous, full-time service in the title held at the time pool is elected.
 - Up to three students, one from any of the three schools (SoAS, SoPS, SoTD)
- Motion passes to put this on the agenda at next CC General meeting.

iii. Personnel Appeals Committee Discussion

- Vacant seats on this committee. No elections required, per bylaws.

b) Curriculum Committee (Chair: Professor Sowder)

i. 21A: HMGT 4952 course title change

- Proposal to change course title for HMGT 4952 Hospitality and Tourism Enterprise Development to Tourism and Hospitality Entrepreneurship.

ii. 21B: Adjustment to Law and Paralegal studies AAS Degree

- Proposal to withdraw LAW 1201 Legal Research (3 credits) from degree requirements.
- Proposal to rename/ renumber LAW 2307 Legal Research II to LAW 1200 Legal Research Law (4 credits).
 - Discussion about implications of withdrawing LAW 1201.
 - Discussion on clarity about elimination.

iii. 21C: Changes to Health Communication B.S. Degree Offerings

- Proposal to add PSY 3405 Health Psychology and PSY 3405ID Health Psychology ID as program electives and contributory courses.
- Also proposed, that two ID courses be allowed to be contributory (PHIL 2203ID Health Care Ethics and COM 2403ID Health Communication).
 - Discussion of “double duty” for ID courses; alternatives to ID courses and CUNY First issue with ID courses.

iv. 21D: Minor Modifications HSCI, BS in Healthcare Policy and Management (HCPM) Curriculum

- Proposal that students outside of HSA degree be allowed to take HSA courses, by changing prerequisites.
 - HSCI 3101 Health Care Policy and Management to be included as prerequisite for:
 - HSA 3630 Health Care Finance and Accounting Management
 - HSA 4960 Nursing Home Administration
 - HSA 4970 Social Marketing in Healthcare Settings
- Includes proposal to allow COM 2403 Health Communication as alternative to COM 1403 Intro to Communication in Healthcare Professions.

v. 21F: Minor Modification HSCI, AS Health Sciences (ASHS) prerequisites

- Proposal to allow 2 required biology courses to accommodate students with biology courses above BIO 1101.
- Change existing prerequisites for HSCI 2301 to reflect this change (BIO 1101 or higher in lieu of BIO 1101).

All curriculum items approved for presentation at College Council.

c) Building and Grounds: (Chair: Professor Nakamura).

i. Discussion of office, classroom and lavatory safety

- Evidence of mold, rodents and insects in Namm Building.

- Discussion of student survey (through Navigate) to solicit concerns.
- Union leaders and admin met in Fall on these issues.
- Phillip proposes open hearing on health and safety concerns.

e) Technology (Chair: Professor Isaacson)

i. Discussion of Survey

- Survey sent to all faculty. Now up to 288 responses.
- Will stay open until President's Day.
- Preliminary results indicate lack of awareness of existing tech resources.
 - over 50% did not know how to get Adobe Acrobat, for example.
- Student and staff surveys are in the works.

f) Budget (Chair: Professor Budny)

i. Discussion of Budget

- NYCCT received part of federal funding to make up for lower enrollment.
- 2023 State Executive Budget—senior colleges may receive 8- 10 million to close “TAP gap”
- Excelsior Scholarship not sustained by students.
 - State to consider covering students in the event of unmet requirements.
- New lecturer lines being added.
- 47.7 million appropriated for raises and fringe benefits.
- Notes 8% drop in fall and 10% drop in spring for enrollment.
- Notes CUNY Leadership not providing clear guidelines.

g. Students (Chair: Professor Gregory)

i. Discussion of Hunter College Faculty Senate's concerns about changes to grading system.

- Change of grade policy at CUNY—(I) incompletes discussed.
- CUNY now considering university-level grade appeals committee.
- WU policy new as of Fall 2021. What impact on GPA?
- Meeting mentioned with Provost Brown about forgiveness clause.

6. Adjournment. Move to adjourn at 2:11 pm

Next College Council Meeting Tuesday, February 22, 2022 at 1:00 PM

Submitted by D. Lee