

**New York City College of Technology**  
The City University of New York  
300 Jay Street, Brooklyn, NY 11201-2983

## **Minutes for the NYCCT College Council (CC) General Meeting**

**Dates held:** April 27, 2021 and May 4, 2021  
**Time scheduled:** 12:45pm to 2:00pm  
**Conducted:** Virtually on the Meeting – 04-27-21 and 05-04-21 channels of the College Council 2020-2021 team on MS Teams  
**Live stream by:** Benito Mendoza-Garcia: <https://youtu.be/gnGwt3oRqZo>  
**Minutes by:** Anne Marie Sowder  
  
**Next meeting dates:** 5/11/21 College Council Organizational Meeting  
  
**To:** Members of College Council

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### **Minutes:**

1. **Call to order**
  - A. Attendance is documented through the “Attendance and Voting” channel of the College Council 2020-2021 team on MS Teams.
    - A. **Quorum achieved and meeting called to order at 12:55.**
2. **Approval of minutes (3/23/21)**
  - A. Approval of minutes (3/23/21)
    1. Randall Hannum (RH) showed minutes. Discussion open to College Council (CC). No comments or changes.
    2. **Resolved:** Minutes to be accepted as distributed.
3. **Registrar**
  - A. Graduating Students
    1. Agenda item was presented after Legislative Committee.
    2. Tasha Rhodes presented student applicants for graduation.
    3. **Resolved:** The applicants were approved by acclamation.
4. **Chair’s Report**
  - A. RH gave status report including the following topics:
    - i. Election of Auxiliary Enterprise Board (AEB) Candidates. One candidate was presented for vote.
      1. Vote was conducted.
      2. **Resolved:** candidate accepted by acclimation as nominated.
5. **Standing Committees**
  - A. Curriculum Committee
    - i. Current Curriculum Proposals can be found on the OpenLab website:  
<https://openlab.citytech.cuny.edu/collegecouncil/curriculum-proposals/>

- ii. Phillip Anzalone (PA) presented the following resolution and proposal for discussion:

#### Major Proposals

- a. 19-17 New Course HUS 3630 Human Services, Diversity and Intersectionality
  1. PA opened the proposal for discussion. No questions or comments.
  2. Dionnne Bennet followed up on outreach to departments covering intersectionality as a topic, encouraging faculty to reach out to scholars within the college who are already focusing on topics incorporated into new course proposals.
  3. Ben Shepard responded that Women's Studies and African American Studies departments had been engaged on the proposal and that the proposal had been updated to reflect.
  4. Vote held. 74 responses. 72 yes, 1 no, and 1 abstain.
  5. **Resolved:** Proposal passed.
- b. 19-16 CMCE New Courses: CMCE 4402, CMCE 4403 and CMCE 4461
  1. PA opened the proposal for discussion. No questions or comments.
  2. Vote held. 75 responses. 74 yes, 0 no, and 1 abstain.
  3. **Resolved:** Proposal passed.
- c. 20-09 CMCE BTech Updates
  1. PA opened the proposal for discussion. MV pointed out that the proposal included a typo and amended it to read "will now"
  2. Vote held. 75 responses. 75 yes, 0 no, and 0 abstain.
  3. **Resolved:** Proposal passed.

#### Minor Proposal

- a. 20BB CST Course Updates
- b. 20CC Withdraw ECON 1100
- c. 20DD Course Code and Prereq Change for ANTH 2000
- d. 20EE Change of Code, Name and Prereq for LATS 2501
  1. CC opened discussion for the Minor Proposal presented. No comments or issues were raised.
  2. **Resolved:** Passed with no vote required because these are Minor Curriculum Changes.

#### B. Legislative Committee

- i. Daniel Wong (DW) presented the following proposals:

- a. Bylaw for the Student Tech Fee Committee
  1. CC opened discussion for the proposal.
  2. PRH pointed out that 5a misstates the number of students on the committee, that the students are the majority of the committee and not limited to 3. Point 5a first sentence should be deleted.
  3. PRH also noted that the second sentence in 5a states how students will be elected. The second sentence should be changed to "it is recommended"
  4. Concetta Mennella asked to have clarification in 5d related to faculty.
  5. Nora Almeida asked for clarification on the origins in the recommendations. DW shared the CUNY Central recommendations that guided the process. PRH shared that a student task force was largely centered in the effort and coordinated through the University Student Center
  6. Vote held. to incorporate the friendly amendments.
  7. Vote held. 75 responses received. 73 yes, 0 no, and 2 abstain.
  8. **Resolved:** Proposal passed.

#### C. Personnel Committee

- i. Marco Castillo (MC) presented the following proposals:

- a. Proposal for Changes to the Guidelines for Faculty Personnel Process
  1. Re-ambiguity related to grey zone for creative works between application for promotion and following application. Recommends changes to language reflecting works produced "since the last successful promotion application" from "since your last promotion."
  2. David Smith agreed in principle but wanted to see the language further clarified.
  3. Vote held. 74 responses received. 69 yes, 2 no, and 3 abstain.
  4. **Resolved:** Proposal passed.

D. Committee on Students

i. Stephanie Boyle (SB) presented the following proposals:

- a. Student Bereavement Guidance for Faculty at City Tech, relating to the minimum expectations for treatment a student has when facing death of family.
  1. Justin Vasquez-Poritz asked for clarification on issues related to notification and deadlines.
  2. SB and VP Hodge responded that the intent of the proposal was to minimize the additional stresses to students experiencing bereavement by reducing the number of points of contact they must make and to provide a framework for faculty who need one.
  3. DB asked for clarification on the "Bereavement Semester." SB responded that it may be a next step but that this provides a foundational policy not yet existing at City Tech.
  4. Parvaneh Pourshariati asked about the 4 day timeline. SB clarified that the policy is meant to be a minimum but does not prevent faculty for creating their own, more generous, policies. Ann Delilkan clarified that 4 days is what is accorded to all staff and faculty and in fact, state workers; although felt that it would not be enough.

**Announced: Meeting will be continued at the next meeting date and time.**

5. *Dionne Bennett announced an event for this Thursday at 5:30 on a panel on Gordon Parks, Thursday, April 29th, 5:30-7PM Gordon Parks Panel Discussion: "The Camera Could Be A Weapon Against Racism" Watch the live stream from the COMD YouTube channel: <https://www.youtube.com/watch?v=Po0CAR1dw4s> Featuring: City Tech: Professor George Larkins (Communication Design), Professor Dionne Bennett (African American Studies), National Guests: Professor Marcyliena Morgan (Harvard University, Hip-hop Archive & Research Institute & African & African American Studies Department) & Michal Raz-Russo (Gordon Parks Foundation, Project Director & Curator of Photography)*
6. *President Hotzler noted that there was an update to the \$8M stimulus package for students. The benefits have been greenlighted for release.*

**Meeting reconvened 5-4-21 at 1:00.**

D. Committee on Students, continued

i. **RH opened the floor for discussion of Student Bereavement Policy**

7. DB noted that she hoped that the policy would be a start and that revisiting it in the future might make it more compassionate.

6. **UFS Delegate Kerin Coughlin (KC)**

A. As City Tech Faculty Senator, Parliamentarian and Vice Chair of UFS, KC gave status report including the following:

1. Noted that budget concerns are common across all of the senior colleges
2. Regarding enrollment numbers, university-wide enrollment numbers are not being made available for spring
3. Regarding reopening, at the administrative level, there are not yet decisions on some topics regarding reopening policies, masks, and vaccination requirements.
4. Current University Provost is retiring. Faculty will be part of the national search committee for replacement.
5. Portal will be launched to communicate directly with faculty, university-wide.

7. **Resolution on Implementation of External Evaluation in Tenure and Promotion Review**

A. Dean Gerarda Shields (GS) gave status report including the following topics:

- i. Who is and is not an independent evaluator with no conflicts of interest
- ii. Process for soliciting external evaluators
- iii. Calendar for external evaluations
  1. Floor was opened for discussion
  2. Various faculty raised questions about external evaluators would only review the scholarly and professional development as part of their tenure recommendation; guidance for reviewers, and lack of comparable institutions, whether there is arms length disclosure statement for chair/selection committee, etc.
  3. Faculty shared concern that our teaching and service loads are not comparable to other top tier research institutions.
  4. Faculty shared that he has participated in external evaluations and that the standards for tenure and promotion are outlined as part of the guidance documents.

**Motion to extend meeting by 10 minutes**  
**Voted in favor by acclamation.**

5. Regarding the resolution, it will be voted on as is and any needed changes will be made as amendments.
6. Brought to vote on resolution as it stands.
7. **Resolved:** Vote counts will be tallied.

**8. Provost's Report**

- A. Provost Brown (PB) will provide status report by email.

**9. President's Report**

- A. President Hotzler (PRH) gave status report including the following topics:
  1. PRH thanked KC for her efforts.
  2. Regarding vaccine requirements, it would likely require an act of legislature. Protocols for distancing etc. are expected to be changing over the next few months. Incremental changes over the next few months will likely lead to back to business as usual in time.
  3. Budget issues remain serious due to loss of revenue and budget cuts. Stimulus funding is helping to offset the deficit. TAP gap deficit is being addressed. PRH is optimistic that economy rebounding and labs reopening will help college with enrollment numbers.
  4. PRH thanked all for help this year.
  5. PRH opened the floor for questions.

**10. Good and Welfare**

- A. The following topics were discussed:
  1. AD pointed out Jaclyn Johnson winner from December CT Speech competition Ramone Albino Rodriguez trainer
  2. PB: Poster competition tomorrow and Thursday
  3. KC: pointed out commencement is June 3. And hosted by individual departments as well.
  4. Honors Convocation May 26 will be live.
  5. David Lee: Health Com symposium.
  6. Abigail Thomas asked about SGA results. PRH said no results yet.
  7. Randy's last meeting as Chair Thank you and Congratulations!
  8. Organizational meeting next Tuesday.

**11. Adjournment**

- A. Meeting adjourned at 2:24 pm.