

New York City College of Technology
The City University of New York
300 Jay Street, Brooklyn, NY 11201-2983

Minutes for the NYCCT College Council (CC) General Meeting

Date held: February 23, 2021
Time scheduled: 12:45pm to 2:00pm
Conducted: Virtually on the Meeting – 02-23-21 channel of the College Council 2020-2021 team on MS Teams
Live Stream by: Benito Mendoza-Garcia: <https://youtu.be/gnGwt3oRqZo>
Minutes by: Anne Marie Sowder

Next meeting dates:
3/2/21 Standing Committees
3/9/21 Executive Committee
3/23/21 College Council General Meeting

To: Members of College Council

Minutes:

1. Call to order.
 - A. Attendance is documented through the “Attendance and Voting” channel of the College Council 2020-2021 team on MS Teams.
 - i. **Quorum achieved and meeting called to order at 1:02.**
2. Approval of minutes (12/01/21)
 - A. Randall Hannum (RH) showed minutes. Discussion from College Council (CC).
 - i. **Resolved:** Minutes to be accepted as distributed.
3. Chair’s Report
 - A. RH gave status report including the following topics:
 - i. RH shared nomination information for UFS, CC Delegate-at-Large, Faculty/Student Disciplinary Committee, and Academic Integrity Committee as well as the CC Calendar.
 - ii. CC website is available on OpenLab: <https://openlab.citytech.cuny.edu/collegecouncil/>
 - iii. RH asked that committees begin thinking about leadership transitions for next year.
4. Standing Committees
 - A. Curriculum Committee
 - i. Current Curriculum Proposals can be found on the OpenLab website: <https://openlab.citytech.cuny.edu/collegecouncil/curriculum-proposals/>
 - ii. Phillip Anzalone (PA) presented the following proposals for discussion:

Major Proposals

- a. 19-13 Textiles Module : Business and Technology of Fashion
 1. CC opened discussion for the proposal. No comments or issues raised.
 2. **Resolved:** Votes: 81 votes cast; Yes: 80; No: 0; Abstain: 1. Vote was passed.

- b. 20-01 New Course: CST 3529 – Applied Methods in Machine Learning
 1. CC opened discussion for the proposal. No comments or issues raised.
 2. **Resolved:** Votes: 80 votes cast; Yes: 80; No:0; Abstain: 0. Vote was passed.

Minor proposals

- c. 20W – FREN and SPA Course Code Changes
- d. 20X – THE 3280 Prerequisites
- e. 20Y – A&S Math and English Prerequisite Update
- f. 20Z – COMD 3504 WI Designation
 1. CC opened discussion for the Minor Proposals presented. No issues were raised.
 2. **Resolved:** No vote required because these are Minor Curriculum Changes.

B. Legislative Committee

- i. Daniel Wong (DW) presented the following proposals:
 - a. Special election proposal for Personnel Appeals Committee for Spring 2021. The proposal includes the process for nomination and election this semester.
 1. CC opened discussion for the proposal. No comments or issues raised.
 2. **Resolved:** Votes: 46 votes cast; Yes: 45; No: 0; Abstain: 1. Vote fell short of a majority of members and so was not passed.
 - b. Approved changes to the bylaws regarding petitions for candidacy for the Personnel Appeals Committee. The proposal updates bylaws to streamline the candidacy process, replacing the petition process with a declaration of candidacy.
 1. CC opened discussion for the proposal. No comments or issues raised.
 2. **Resolved:** Votes: 50 votes cast; Yes: 47; No: 0; Abstain: 3. Vote fell short of a majority of members and so was not passed.

C. Personnel Committee

- i. Marco Castillo (MC) presented discussion of Policy for Adjunct Promotions
 - a. CC opened discussion for the proposal.
 1. MC noted that Provost Brown has presented information relating to adjunct contracts
 2. Justin Vazquez-Poritz (JVP) presented comments in favor of scholarship requirements for promotion to adjunct associate professorship.
 3. President Hotzler (PRH) suggested referring to the university's Code of Practice, which spells out the requirements for faculty, in crafting the process proposal.
 4. Ann Delilkan commented that the proposal should consider the timeline for the review process by P&B and relationship to OFSR calendar.
 5. Nora Almeida, David Smith, and Parvaneh Pourshariati asked follow-up questions about information gathering faculty feedback.
 6. MC will distribute information regarding an open forum for discussion of this topic.
 7. **Resolved:** Discussion ended and the proposal will be moved to committee and/or forum.

5. Provost's Report

- A. Provost Brown (PB) gave status report including the following topics:
 - i. PB shared information on Office of Sponsored Programs (Patrick Corbett and Viviana Acquaviva)
 - a. Expect email relating to efforts to support on grant application.
 - ii. Assessment 101 training is available to CUNY faculty.
 - iii. Reminder to encourage eligible students to apply for Associate Degrees en route to Bachelor's Degrees.
 - iv. NSF-funded Circlein app is coming to City tech for student collaboration with faculty oversight (but not participation)
 - v. PPB shared results of City Tech student Needs Study Results (882 responses). Topics discussed included the following:

- a. Work-life-school balance, mental health issues, finding learning space at home, challenges with synchronous and asynchronous, housing and connectivity challenges, and grieving loss of loved ones were all reported as challenges to responding students.
- b. Financial aid and connectivity to college support services were also highlighted
- c. Suggestions include improving and smoothing communication channels for students, improve student and alumni networks, student training for online learning, and opening campus spaces when safe for students to access wifi and other resources.
- d. Nora Almeida noted that the full survey results are available on OpenLab:
<http://cityte.ch/studentneeds>

6. President's Report

- A. President Hotzler (PRH) gave status report including the following topics:
 - i. PRH thanked faculty for their efforts.
 - ii. Budget: There are no new updates available on the ongoing budget. The CARES Act stimulus funding portion designated for operations has not been made available to the college; a second stimulus payment has been earmarked for City Tech with but has not been allocated by the state. Reduction in revenues due to reduced enrollment is a complicating factor.
 - iii. Chancellor's plans to reopen for in-person instruction are predicated on significant changes occurring. Currently City Tech has almost 1500 students in in-person learning experiences on campus. The fall plan for City Tech is a careful and limited expansion based on limitations governed by state rules. PRH called on faculty to carefully consider which classes are best delivered in person as we proceed and noted that safety will be the first concern.
 - iv. PRH mentions the ongoing accreditation processes and noted that ABET reviewers are meeting this week.
 - v. PRH opened the floor for questions. Discussion was closed.

7. Good and Welfare

- A. The following topics were discussed:
 - i. JVP mentioned the African American Studies department's Black History Month events, found at their website: citytech.cuny.edu/african-studies/
 - ii. Maura Smale shared OER information available at their website:
<https://openlab.citytech.cuny.edu/oerresources/getinvolved/>
 - iii. David Lee is having a health communication symposium on May 7. Details will be forthcoming.
 - iv. Robert Polchinski pointed out that Renata Budny had been recognized by her peers.
 - v. PRH recommended mentioned the Cold Spring Harbor building project.
 - vi. Subhendra Sarkar announced a collaborative grant receipt under climate change umbrella.
 - vii. Kim Cardascia reported that next week is PLAN week and information can be found at the banner live on the home page. She encouraged support through department activities and to encourage students to register for the sessions. Information can be found at the website:
<https://openlab.citytech.cuny.edu/citytechguide/plan-week/>
 - viii. Susan Schroeder-Davide noted that students can still schedule dental visits. Information available through their website: Dental Hygiene - Patient Care Clinic (cuny.edu)

8. Adjournment

- A. **Meeting adjourned at 2:19 pm.**

Attendance:

Order	Name	Department	School	Type	Term	2/23/2021
1	Hotzler, Russell	President	Admin	Ex-Officio		X
2	Brown, Pamela	Provost	Admin	Ex-Officio		X
3	Cairol, Miguel	VP for Administration and Finance	Admin	Ex-Officio		
4	Hodge, Michel	VP for Enrollment and Student Affairs	Admin	Ex-Officio		X
5	Vazquez-Poritz, Justin	Dean of Arts and Sciences	SAS	Ex-Officio		X
6	Smith, David	Dean of Professional Studies	SPS	Ex-Officio		X
7	Shields, Gerarda	Dean of Technology and Design	T&D	Ex-Officio		
8	Sonnenblick, Carol	Dean of Continuing Education	ContEd	Ex-Officio		
9		Dean of Students Affairs	Admin	Ex-Officio		
10	Smale, Maura	Chief Librarian	Library	Ex-Officio		X
11	Rhodes, Tasha	Registrar	Admin	Ex-Officio		X
12	Chaconis, Alexis	Director of Admissions	Admin	Ex-Officio		
13	Effinger-Crichlow, Marta	African-American Studies	SAS	Chair	2021	X
14	Vaidya, Sanjive	Architectural Technology	T&D	Chair	2022	X
15	Zameer, Andleeb	Biological Sciences	SAS	Chair	2021	X
16	Bernard, Lucas	Business	SPS	Chair	2022	X
17	Teo, Hon Jie	Career and Technology Teacher Education	SPS	Chair	2021	X
18	Samaroo, Diana	Chemistry	SAS	Chair	2021	X
19	Davis, Douglas	Communication Design	T&D	Chair	2021	X
20	Jang, Sunghoon	Computer Engineering Technology	T&D	Chair	2022	X
21	Satyanarayana, Ashwin	Computer Systems Technology	T&D	Chair	2023	X
22	Villatoro, Melanie	Construction Mgmt & Civil Engineering	T&D	Chair	2021	X
23	Archer, Maureen	Dental Hygiene	SPS	Chair	2022	X
24	Razani, Mohammad	Elect and Telecommunication Eng Tech	T&D	Chair	2022	X
25	Leston, Robert	English	SAS	Chair	2022	
26	McCullough, John	Entertainment Technology	T&D	Chair	2021	X
27	Polchinski, Robert	Environmental Control Technology	T&D	Chair	2021	X
28	Bohm, Josef	Health Sciences	SPS	Chair	2022	X
29	Schaible, Elizabeth	Hospitality Management	SPS	Chair	2022	
30	Cho, Soyeon	Human Services	SPS	Chair	2023	X
31	Delilkan, Ann	Humanities	SAS	Chair	2022	X
32	Mennella, Concetta	Law and Paralegal Studies	SPS	Chair	2023	
33	Han, Sandie	Mathematics	SAS	Chair	2021	X
34	Nakamura, Masato	Mechanical Engineering Tech	T&D	Chair	2023	
35	Gibson, Heather	Nursing	SPS	Chair	2022	X
36	Kolmakov, German	Physics	SAS	Chair	2021	X
37	Lespinasse, Evans	Rad Tech and Medical Imaging	SPS	Chair	2021	X
38	Sena, Anthony	Restorative Dentistry	SPS	Chair	2023	X
39	Parides, Peter	Social Science	SAS	Chair	2023	X
40	Bennett, Dionne	African-American Studies	SAS	Department	2021	X
41	Anzalone, Phillip	Architectural Technology	T&D	Department	2022	X
42	Blair, Christopher	Biological Sciences	SAS	Department	2021	X
43	Raskin, Rachel	Business	SPS	Department	2022	X
44		Career and Technology Teacher Education	SPS	Department	2021	
45	Wong, Daniel	Communication Design	T&D	Department	2021	X

46	Li, Xiaohai	Computer Engineering Technology	T&D	Department	2022	X
47	Kusyk, Janusz	Computer Systems Technology	T&D	Department	2023	X
48	Sowder, Anne Marie	Construction Mgmt & Civil Engineering	T&D	Department	2021	X
49	Martinez, Alberto	Chemistry	SAS	Department	2021	X
50	Davide, Susan	Dental Hygiene	SPS	Department	2022	X
51	Hossain, Asm Delowar	Elect and Telecommunication Eng Tech	T&D	Department	2022	
52	Wilson, Adam	Entertainment Technology	T&D	Department	2021	X
53	Sztaberek, Lukasz	Environmental Control Technology	T&D	Department	2021	X
54	Sears, Jennifer	English	SAS	Department	2022	X
55	Jeyaraj, Joseph	English	SAS	Department	2022	X
56	Gregory, Katherine	Health Sciences	SPS	Department	2022	X
57	Abreu-Runkel, Rosa	Hospitality Management	SPS	Department	2022	X
58		Human Services	SPS	Department	2023	
59	Swift, Christopher	Humanities	SAS	Department	2022	X
60	Donsky, Mary Sue	Law and Paralegal Studies	SPS	Department	2023	X
61	Rozenblyum, Alexander	Mathematics	SAS	Department	2021	
62	Hill, Earl	Mathematics	SAS	Department	2021	
63	Vaisman, Nathan	Mechanical Engineering Tech	T&D	Department	2023	
64	Okumakpeyi, Pearline	Nursing	SPS	Department	2022	X
65	Krym, Darya	Physics	SAS	Department	2021	X
66	Lobel, Eric	Rad Tech and Medical Imaging	SPS	Department	2021	X
67	Budny, Renata	Restorative Dentistry	SPS	Department	2023	X
68	Boyle, Stephanie	Social Science	SAS	Department	2023	X
69	Pourshariati, Parvaneh	Social Science	SAS	Department	2023	X
70		CLT general	CLT	Unit 1	2023	
71	Busby, Shermira	Continuing Education	ContEd	Unit 2	2021	
72		Enrollment Management & Student Affairs	EM&SA	Unit 3	2022	
73	Almeida, Nora	Library	Library	Unit 4	2023	X
74		HEO general	HEO	Unit 5	2021	
75	Wang, Yu	Computer Engineering Technology	T&D	At Large	2022	X
76	Natov, Jonathan	Mathematics	SAS	At Large	2022	X
77	Aptekar, Alexander	Architectural Technology	T&D	At Large	2022	X
78	Chen, Yu-Wen	Computer Systems Technology	T&D	At Large	2022	X
79	Milonas, Elizabeth	Computer Systems Technology	T&D	At Large	2022	X
80	Lee, David	Humanities	SAS	At Large	2022	X
81	Zhang, Zhou	Mechanical Engineering Tech	T&D	At Large	2022	X
82	Prince, Nandi	Library	Library	At Large	2022	
83	Xiao, Angran	Mechanical Engineering Tech	T&D	At Large	2022	X
84	Terao, Ryoya	Entertainment Technology	T&D	At Large	2022	X
85	Sanchez Jimenez, David	Humanities	SAS	At Large	2023	X
86	Filatova, Elena	Computer Systems Technology	T&D	At Large	2023	X
87	Africk, Henry	Mathematics	SAS	At Large	2023	X
88	Castillo, Marco	Social Science	SAS	At Large	2023	X
89	Hannum, Randall	Social Science	SAS	At Large	2023	X
90	Sarkar, Subhendra	Rad Tech and Medical Imaging	SPS	At Large	2023	X
91	Xu, Chen	Computer Engineering Technology	T&D	At Large	2023	X
92	Nyambuu, Unurjargal	Social Science	SAS	At Large	2023	X
93	Kennedy, Nadia	Mathematics	SAS	At Large	2023	X

94	Berger, Monica	Library	Library	At Large	2023	X
95	Ma, Lili	Computer Engineering Technology	T&D	At Large	2023	
96	Cheng, Sandra	Humanities	SAS	At Large	2021	X
97	Hounion, Morris	Library	Library	At Large	2021	
98	Koca, Caner	Mathematics	SAS	At Large	2021	X
99	Isaacson, Brad	Mathematics	SAS	At Large	2021	X
100	Mehrotra, Amit	Hospitality Management	SPS	At Large	2021	X
101	Mendoza-Garcia, Benito	Computer Engineering Technology	T&D	At Large	2021	X
102	Zhu, Zheng	Humanities	SAS	At Large	2021	X
103	Cooney, Cailean	Library	Library	At Large	2021	X
104	Seto, Jeremy	Biological Sciences	SAS	At Large	2021	X
105	Masuda, Arianne	Mathematics	SAS	At Large	2021	X
106				At Large	2021	
107		SGA		Student		
108		SGA		Student		
109	Okonkwo, Ngozi	Tech and Design	T&D	Student		
110	Wasilewski, Sebastian	Tech and Design	T&D	Student		
111	Secours, Sierra	Tech and Design	T&D	Student		
112	Szyflingier, Or	Tech and Design	T&D	Student		X
113	Dantzler, Carrington	Professional Studies	SPS	Student		
114	Piquant, Juvanie	Professional Studies	SPS	Student		
115	Aznar, Mercedes	Professional Studies	SPS	Student		
116	Thomas, Abigail	Professional Studies	SPS	Student		X
117		Arts and Sciences	SAS	Student		
118		Arts and Sciences	SAS	Student		
119		Arts and Sciences	SAS	Student		
120		Arts and Sciences	SAS	Student		