

New York City College of Technology
The City University of New York
300 Jay Street, Brooklyn, NY 11201-2983

Minutes for the NYCCT College Council (CC) General Meeting

Date held: Tuesday, September 22, 2020

Time held: 12:45pm to 2:00pm

Conducted virtually on the Meeting – 09-22-20 channel of the College Council 2020-2021 team on MS Teams

Minutes by Anne Marie Sowder

1. Call to order.
 - a. Quorum achieved and meeting called to order at 1:05.
2. Approval of minutes (4/28/2020 with the meeting continued on 5/5/2020)
 - a. CC Discussed Minutes and noted that they are missing vote totals from 5-5-20.
 - b. Resolved: Minutes to be amended and redistributed.
3. Chair's Report
 - a. Functions and Duties of College Council
 - i. Randall Hannum gave status report including new CC Officers, Standing Committee Chairs, and notes on deliberation. Current officers and chairs include:
 1. Randall Hannum, Chair
 2. Benito Mendoza-Garcia, Vice-Chair
 3. Secretary – Anne Marie Sowder
 4. Parliamentarian – Peter Parides
 5. Budget Committee Chairs: Renata Budny
 6. Buildings & Grounds Committee Chair: Lucas Bernard
 7. Curriculum Committee Chair: Phillip Anzalone
 8. Legislative Committee Chair: Daniel Wong
 9. Personnel Committee Chair: Marco Castillo
 10. Students Committee Chair: Stephanie Boyle
 11. Technology Committee Chair: Adam Wilson
 - b. Special Election to fill vacant At-Large-Delegate positions and vacant Personnel Appeals Committee positions (vote to hold election)
 - i. CC discussed the six openings for Delegate at Large.
 - ii. Motion for Special Election.
 - iii. Resolved: Votes: Yes:70; No:0; Abstain:1. Vote was passed.
 - c. Appeals Committee for Resolution of Student Complaints about Faculty in Academic Settings (3 positions)
 - i. Open call for nominations. CC discussed and made the following nominations:
 1. Diana Samaroo (accepted)
 2. Melanie Villatoro (accepted)
 3. Susan Davide (accepted)
 - ii. Motion to close.
 - iii. Resolved: Three new members approved by acclamation.
4. Standing Committees

A. Curriculum Committee

Minor Proposals

- a. 20A – BS in Health Services Administration minor curriculum modification
 - a. Ref:
https://openlab.citytech.cuny.edu/collegecouncil/files/2020/09/20a_minorCurriculumMod_HSAonline_2020-08-31.pdf
 - b. Provost Brown reported proposal background related to ongoing online instruction requirements and demonstration that our institution can support online students from admission to graduation.
 - i. CC discussed this proposal and issues related to future online degree programs to be presented as Minor Curriculum Changes.
 - ii. Resolved: No vote required because this is a Minor Curriculum Change.
- b. 20B – Withdraw of VCT 1202
 - a. Ref: <https://openlab.citytech.cuny.edu/collegecouncil/current-proposals/>
 - b. Resolved: No vote required because this is a Minor Curriculum Change.

B. Legislative Committee

Temporary Emergency Procedures – Voting, Nominations and Elections (see attached)

- a. Emergency Proposal on Temporary Nomination and Election Procedures
 - i. Motion to vote on both measures.
 - ii. Resolved: Votes: Yes:40; No:0; Abstain:0. Vote was not passed.
- b. Emergency Proposal on Temporary Voting Procedures
 - i. Motion to vote on both measures.
 - ii. Resolved: Votes: Yes:50; No:0; Abstain:0. Vote was not passed.

5. UFS Delegate Kerin Coughlin

- a. KC, now elected Vice Chair to the CUNY Faculty Senate.
- b. KC gave UFS status report including news on faculty protections for due process.

6. Provost's Report

- a. Provost Brown gave status report.
 - i. Peer Evaluation will continue – check Faculty Commons for info.
 - ii. Student evaluation of teaching will be online.
 - iii. Monthly town halls for students and faculty will continue.

7. President's Report

- a. President Hotzler gave status report.
 - i. Budget finalization is pending actions in Albany and other. Money from CARES Act has been partially distributed and the rest remains in the care of Albany.
 - ii. Stimulus funds have been used for online ed training, software, etc.
 - iii. Fall enrollment is down about 10%, consistent with the community colleges and colleges offering Associate Degrees.
 - iv. Reopening Plan is available on City Tech website, covering fall semester and spring and beyond, currently reflecting about 2 years to return to full in person instruction.
 - v. Opening plan will continue to update as conditions allow.
 - vi. Budget news will be made available as soon as it becomes available.
 - vii. President Hotzler opened the floor for questions.

8. Good and Welfare

N/A

9. Adjournment

- a. Meeting adjourned at 2:25