

Minutes for NYCCT College Council General Meeting, September 27, 2016; 12:45pm to 2:00pm
Atrium Amphitheater

Members Present: R. Abreu-Runkel, H. Africk, J. Alamo, D. Alter, B. August, N. Bannett, J. Belli, N. Benkali, D. Bennett, L. Bernard, M. Biehl, S. Brandt, P. Brown, M. Cairol, H. Carley, M. Castillo, P. Catapano, A. Chaconis, J. Cheng, S. Cheng, S. Cho, A. Cioffi, A. Delilkan, J. Dillon, M. Donsky, M. Effinger-Crichlow, R. Garcia, L. Ghezzi, M. Glass, N. Haque, S. Han, R. Hannum, M. Hellerman, J. Hillstrom, M. Hitchings, K. Hom, A. Hossain, R. Hotzler, M. Hounion, S. Jang, N. Katz, G. Kolmakov, O. Kwon, E. Lespinasse, H. Li, X. Li, E. Lobel, K. Lundstrem, A. Maller, Z. Marantz, A. Martinez, A. Mehrota, B. Mendoza-Garcia, C. Mennella, K. Muchowski, M. Nakamura, P. Okumakpeyi, M. Pagano, K. Parker, R. Polchinski, M. Razani, T. Rhodes, D. Samaroo, A. Satyanarayana, E. Schaible, C. Scott, A. Sena, J. Seto, F. Shen, A. Sherman, H. Sisco, M. Smale, J. Sollecito, K. Strickler, L. Sztaberek, T. Terao, L. Trinidad, C. Thorpe, J. Tidal, T. Tobin, N. Vaisman, J. Vasquez-Poritiz, Y. Wang, A. Xiao. L. Zhou

Members Not Present: V. Amaral, P. Anzalone, A. Aptekar, M. Armoza, D. Bakewicz, M. Berger, S. Berri, J. Espinoza, L. Grujicic-Alatriste, L. Karthikeyan, R. Kezerashvili, M. Kouar, A. Lam, E. Leinung, V. Lichterman, A. Masuda, Y. Melikian, J. Montgomery, J. Natov, H. Norouzi, Z. Qian, M. Rafferty, W. Roberts, R. Russo, S. Scanlan, P. Schwartz, D. Smith, L. Smith, C. Sonnenblick, C. Thomas, S. Vaidya, F. Zia, A. Zissu

Guests and Non-Voting Members: K. Abrams, V. Acquaviva, J. Ellis, E. Kontzamanis, J. Rivera, E. Shelka, J. Pawlukewicz, P. Parides, K. Coughlin

I. Call to Order

The meeting was called to order at 12:50pm

II. Approval of the Minutes

The minutes from the May 3, 2016 was approved unanimously.

III. Chair's Report

- Council Elections:
 - **Secretary** of the 2016-17 College Council. Peter Catapano was nominated and elected unopposed and unanimously.
 - **Parliamentarian** of the College Council 2016-17. Peter Parides was nominated and elected unopposed and unanimously.
- Independent Committees: (see attached)
 - Faculty student disciplinary committee, announcement of nomination and election.
 - Appeals committee for resolution of student complaints about faculty in academic settings, Tess Tobin was nominated and approved unanimously as a member. Two more members need to be nominated and elected.
- Chair reminded Standing Committees to discuss the College Mission Statement as part of the Middle States self-study

IV. Standing Committees Report

A. Curriculum: (minor and major proposal can be found on Curriculum Committee website)

Minor Curriculum Proposals

- **15Q Minor Change to MAT 2675**
- **16A Minor Change to MECH 3572**

Both proposals announced without objection.

Major Curriculum Proposals

- **15-10 New Program – BS in Applied Computational Physics**
- **15-20 Major Change to Human Services Program**

The curriculum items passed.

- Item 15-10 New Program BS in Applied Computational Physics passed 74 in favor, 2 against, 3 abstain
- Item 15-20 Major Change to Human Services Program passed 75 in favor, 1 against, 5 abstain

B. Personnel: Resolutions concerning the PARSE (see attached)

- Item: Resolution on electronic distribution of the PARSE passed 70 in favor, 3 against, 9 abstain
- Item: Resolution on evaluation of tenured full professors - 43 in favor, 14 against, 19 abstain
- Item: Resolution on updates to personnel files of tenured professors - 40 in favor, 25 against, 16 abstain.

V. President's Report

VI. Adjournment

Faculty Student Disciplinary Committee

Charge of the Committee: The faculty-student disciplinary committee is charged with hearing of and passing judgment on any and all charges, accusations or allegations against a member of the student body that involve pursuit of a disciplinary sanction i.e. where the decision of culpability concerns a question of fact as opposed to the an academic sanction which is based on an instructor's expert judgment.

Composition of Committee: Shall consist of two faculty and two student members plus a chairperson (who must be a faculty member).

Faculty Position Eligibility: Any faculty member holding the rank of professor, associate professor, assistant professor, instructor, or lecturer full-time, is eligible to nominate, or be nominated, to vote and to serve on this committee. The faculty member does not have to be a member of the college council.

Method of Election: The faculty members shall be selected by lot from a panel of six elected annually by the college council. (translation: the college council must elect a panel of 6. The actual committee that reviews charges is then selected from this panel. In the event that the faculty panel is not elected, or if more panel members are needed, the president of the college shall select the panel or panels which have not been elected)

Term: 1 year terms

Additional Stipulations: No one shall serve more than two consecutive terms

Appeals Committee for Resolution of Student Complaints about Faculty in Academic Settings

Charge of Committee: The college respects the academic freedom of the faculty and will not interfere with it as it relates to the content or style of teaching activities. Indeed, academic freedom is and should be of paramount importance. At the same time the college recognizes its responsibility to provide students with a procedure for addressing complaints about faculty treatment of students that are not protected by academic freedom and are not covered by other procedures. Examples might include incompetent or inefficient service, neglect of duty, physical or mental incapacity and conduct unbecoming a member of the staff. In short, an investigation is conducted by a "fact finder," typically the department chair, and a report and decision is made by the fact finder. This committee exists to handle the appeal from a student or faculty member should the student or faculty member be unsatisfied with the outcome of the aforementioned process.

Composition on Committee: 3 full time tenured faculty members of rank of associate or higher. Members do not have to be college council members.

Eligibility: Full time, associate or higher faculty members.

Method of Election: Elected by members of the college council in the first meeting of the fall semester. 3 members need a plurality of votes. No 2 members can be in the same department. If more than one member of a single department runs only the candidate with the most votes will be elected.

Term: 1 year term.

Additional Stipulations: No faculty member shall serve more than 3 consecutive terms.