College Council Curriculum Committee August 30, 2021

**Resolution for the Criteria and Template for a Campus-Based P/NC Grading Option**

Whereas courses offered at City Tech have exclusively used a letter-grade policy; and whereas most classes offered during the spring and fall 2020 semesters offered a P/NC policy; and whereas other specified course disciplines are not eligible for CR/NC; and whereas other CUNY Senior Colleges offer students the academic opportunity to select CR/NC for eligible courses, such as Brooklyn College, Queens College, Baruch College, Hunter College, Lehman College, City College, John Jay College, York College, Medgar College, and College of Staten Island, be it resolved that the New York City College of Technology shall adapt this Resolution for the Criteria and Template for a Campus-Based CR/NC Grading Option in order to uphold high academic standards while giving students the opportunity to take courses that challenge them without affecting their GPA.

**TEMPLATE FOR A CAMPUS-BASED P/NC GRADING OPTION**

**In favor of this template verbiage:** The grade of “P” or “NC” may be given as part of a ‘Pass/ No Credit’ agreement between a student and instructor. To receive this grade, a student needs to continue participating in academically related activities, complete all assignments, and take the final exam. If a passing grade is earned (A through D), the student will receive a grade of ‘P’ and credit for the course with no impact on the GPA. If a failing grade is earned (F), the student will receive a grade of NC which does not affect the GPA. Please note: a D-grade is considered a failing grade in some departments and receive a NC grade. This option must be requested prior to the last day a student can withdraw and receive a grade of “W” via an agreement with the Office of the Registrar. Students must remain in compliance with Federal and State Satisfactory Academic Progress guidelines.

Students requesting grading according to this system must still satisfy all requirements regarding participation, assignments, and examinations set by the instructor. Course requirements and standards are the same as in the letter grading system, but P/NC grades carry no quality points and therefore are not counted when a student’s GPA is calculated by the College/School.

Courses excluded from P/NC policy in previous semesters - the list is [here](https://www.citytech.cuny.edu/registrar/exclude-courses.aspx)

(Additional courses excluded will need to be added to this list)

1. **Additional restrictions or limitations**

* 2.0 GPA or higher – verified by Registrar
* Students on academic probation are not eligible - verified by Registrar
* 12 credit limit - verified by Registrar
* One course per semester, spring, summer and fall terms - verified by Registrar
* Sophomore, junior or senior status - verified by Registrar
* Department determines courses to have P/NC status - verified by Registrar
* All courses in the student’s major may not be taken for a P/NC grade - verified by Registrar
* Not applicable to licensing and accreditation course programs; list departments or programs - verified by Registrar
* Not applicable towards Dean’s Honor list - verified by Registrar
* Veterans using G.I. Bill or Military Tuition Assistance required - approval from Registrar’s Veteran’s Certifying Official
* Student participation, assignments, and examinations – verified by instructor

Prepared by Subcommittee Members: Susan Davide, Chair, Elizabeth Milonas, Tasha Rhodes, Registrar, and Stephanie Boyle, Chair of the College Council Students.

Revised by Tasha Rhodes, Registrar, Katherine Gregory, Chair of the College Council Students, and Anne Marie Sowder, Chair of the College Council Curriculum