New York City College of Technology, CUNY

CURRICULUM MODIFICATION PROPOSAL FORM

This form is used for all curriculum modification proposals. See the [Proposal Classification Chart](http://openlab.citytech.cuny.edu/collegecouncil/files/2014/08/2013-10-09-Proposal_Classification_Chart.pdf) for information about what types of modifications are major or minor. Completed proposals should be emailed to the Curriculum Committee chair.

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| **Title of Proposal** | **Withdrawal of VCT 1202 Ophthalmic Business Practices and Replace with a choice of courses offered by the Business Department.** |
| **Date** | **03-03-2020** |
| **Major or Minor** | **Minor** |
| **Proposer’s Name** | **Kara Pasner** |
| **Department** | **Business** |
| **Date of Departmental Meeting in which proposal was approved** | Signature 4**09/19/2019** |
| **Department Chair Name** | **Lucas Bernard** |
| **Department Chair Signature and Date** |  **05/26/2020** |
| **Academic Dean Name** | **David Smith** |
| **Academic Dean Signature and Date** |  **2020-07-15** |
| **Brief Description of Proposal**(Describe the modifications contained within this proposal in a succinct summary. More detailed content will be provided in the proposal body. | **Withdraw VCT-1202 Ophthalmic Business Practices. Replace with choice of courses offered by the Business Department.****Students would choose from the following list to fulfill a 3 credit, 3 hour Business course requirement: BUS-2339, ACC-1101, ACC-1162, BUS-1122, BUS-2425, MKT-1100, MKT-1102, MKT-1103, BUF-1101** |
| **Brief Rationale for Proposal**(Provide a concise summary of why this proposed change is important to the department. More detailed content will be provided in the proposal body).  | We propose to withdraw VCT 1202 Ophthalmic Business Practices, a required 3-credit Ophthalmic Business course and exchange it for a choice of several 3-credit courses offered by the Business Department. This will allow for more flexibility and applicability for the students. Furthermore, this would also ultimately connect to our planned Bachelors in Business degree |
| **Proposal History**(Please provide history of this proposal: is this a resubmission? An updated version? This may most easily be expressed as a list). | **First submission 10/18/2020****Updated proposal 02-19-2020** **Updated proposal 03-03-2020** |

Please include all appropriate documentation as indicated in the Curriculum Modification Checklist.

For each new course, please also complete the New Course Proposal and submit in this document.

Please submit this document as a single .doc or .rtf format. If some documents are unable to be converted to .doc, then please provide all documents archived into a single .zip file.

**ALL PROPOSAL CHECK LIST**

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| Completed CURRICULUM MODIFICATION FORM including: |  |
| * Brief description of proposal
 | x |
| * Rationale for proposal
 | x |
| * Date of department meeting approving the modification
 | x |
| * Chair’s Signature
 | x |
| * Dean’s Signature
 | x |
| Evidence of consultation with affected departmentsList of the programs that use this course as required or elective, and courses that use this as a prerequisite. | N/A |
| Documentation of Advisory Commission views (if applicable). | N/A |
| Completed [Chancellor’s Report Form](http://openlab.citytech.cuny.edu/collegecouncil/files/2014/08/2013-10-09-Chancellor_Report_Quick_Reference_Guide1.doc). | x |

**EXISTING PROGRAM MODIFICATION PROPOSALS**

|  |  |
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| Documentation indicating core curriculum requirements have been met for new programs/options or program changes.  |  |
| Detailed rationale for each modification (this includes minor modifications) |  |

**Description of Proposal**

We propose to withdraw VCT 1202 Ophthalmic Business Practices, a required 3-credit Ophthalmic Business course currently offered by the Vision Care Technology program. We propose to exchange this requirement for a required choice of several 3-credit courses offered by the Business Department.

**Rationale for Proposal**

VCT 1202 is a 3-credit, 3-hour required course. It is essentially a basic business course intermixed with the business intricacies of ophthalmic dispensing. By replacing this requirement with a choice of courses offered by the business department, we feel this would afford vision care technology students a choice more tailored towards their interests and professional goals. In addition, this will ultimately connect to Vision Care Technology’s planned Bachelor in Business degree.

Students can choose one course from this list to fulfill the business requirement in the Vision Care Technology program. We propose to add the choice of a three-credit business course from the following list of courses:

BUS-2339 Financial Management

ACC-1101. Principles of Accounting

ACC-1162. Elements of Accounting

BUS-1122. Business Law

BUS-2425. Business Management

MKT-1100. Essentials of Marketing

MKT-1102 Principles of Selling

MKT-1103. Foundations of Marketing and Sales

BUF-1101. Introduction to the Fashion Industry

The following are the listed Business Department Course prerequisites for the proposed list of Business Department course choices:

BUS-2339 Financial Management. Prerequisite: MAT 1190 or higher or eligibility for MAT1275

ACC-1101. Principles of Accounting. Prerequisite*:* CUNY proficiency in reading and mathematics

ACC-1162. Elements of Accounting. Prerequisite: CUNY proficiency in reading and mathematics

BUS-1122. Business Law Prerequisite: CUNY proficiency in reading and writing

BUS-2425. Business Management. Prerequisite: ACC 1101 or ACC 1162 or MKT 1210

MKT-1100. Essentials of Marketing. Prerequisite*:* CUNY proficiency in reading

MKT-1102 Principles of Selling. Prerequisite: CUNY proficiency in reading

MKT-1103. Foundations of Marketing and Sales Prerequisite: CUNY proficiency in reading

BUF-1101. Introduction to the Fashion Industry Prerequisite: Pre- or corequisite: ENG1101

The following courses currently have VCT as a Prerequisite. We propose this is removed from these course’s prerequisites:

*VCT 2316*

*VCT 2333*

The following course currently has VCT as a Corequisite. We propose this is removed from the course’s corequisites:

*VCT 1213*

**CHANCELLOR’S REPORT FORM**

**Section AIII: Changes in Degree Programs**

**The following revisions are proposed for Associate in Applied Sciences in Ophthalmic Dispensing**

**Program: Business / Ophthalmic Dispensing**

**Program Code: VCT**

**Effective: Fall 2021**

**Modifying the Business requirement for the Ophthalmic Dispensing Program.**

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| **FROM:**  | **TO:**  |
| **General Education Common Core 20 CREDITS** **I – Required Core (3 or 4 COURSES, 11-14 CREDITS)****English Composition (1 course, 3 credits)**ENG 1101 English Composition I 3 **Mathematical and Quantitative Reasoning (1 course4 credits)** MAT 1275 College Algebra and Trigonometry 4 Or higher **Life and Physical Sciences (1 course, 4 credits)** BIO 1101 Biology 1 or higher 4 **II - FLEXIBLE CORE (3 COURSES, 9 CREDITS)** One course from each of any three groups: 9**World Cultures and Global Issues** **US Experience in its Diversity** **Individual and Society**  **Creative Expression****Scientific World** **PROGRAM-SPECIFIC DEGREE REQUIREMENTS (42 CREDITS)** VCT 1101 Ophthalmic Materials and Laboratory I  3 VCT 1105 Principles of Optics 1. 3VCT 1201 Ophthalmic Materials and Laboratory II. 3~~VCT 1202 Ophthalmic Business Practices. 3~~VCT 1213 Ophthalmic Dispensing I  3VCT 1222 Anatomy & Physiology of the Eye 3VCT 1237 Contact Lenses I  3VCT 2311 Ophthalmic Materials and Laboratory III  3VCT 2325 Intro Principles of Refraction 3VCT 2316 Ophthalmic Dispensing Clinic 1 1VCT 2327 Contact Lens 2 3VCT 2333 Ophthalmic Dispensing II  3VCT 2416 Ophthalmic Dispensing Clinic II. 2VCT 2427 Contact Lens 3 3VCT 2444 Ophthalmic Dispensing III. 3TOTAL PROGRAM-SPECIFIC REQUIRED 42 TOTAL GENERAL EDUCATION CREDITS 20 TOTAL CREDITS REQUIRED FOR THE DEGREE 62  | **General Education Common Core 20 CREDITS** **I – Required Core (3 or 4 COURSES, 11-14 CREDITS)****English Composition (1 course, 3 credits)**ENG 1101 English Composition I 3]**Mathematical and Quantitative Reasoning (1 course, 4 credits)** MAT 1275 College Algebra and Trigonometry 4or higher **Life and Physical Sciences (1 course, 4 credits)** BIO 1101 Biology 1 or higher 4 **II - FLEXIBLE CORE (3 COURSES, 9 CREDITS)** One course from each of any three groups, 9 **World Cultures and Global Issues** **US Experience in its Diversity** **Individual and Society** **Creative Expression****Scientific World** **PROGRAM-SPECIFIC DEGREE REQUIREMENTS (42 CREDITS)** VCT 1101 Ophthalmic Materials and Laboratory I  3 VCT 1105 Principles of Optics 1. 3VCT 1201 Ophthalmic Materials and Laboratory II. 3VCT 1213 Ophthalmic Dispensing I  3VCT 1222 Anatomy & Physiology of the Eye 3VCT 1237 Contact Lenses I  3VCT 2311 Ophthalmic Materials and Laboratory III 3VCT 2325 Intro Principles of Refraction 3VCT 2316 Ophthalmic Dispensing Clinic 1 1VCT 2327 Contact Lens 2 3VCT 2333 Ophthalmic Dispensing II  3VCT 2416 Ophthalmic Dispensing Clinic II. 2VCT 2427 Contact Lens 3 3VCT 2444 Ophthalmic Dispensing III. 3Select one of the following courses for 3 credits: 3BUS-2339 Financial ManagementACC-1101. Principles of AccountingACC-1162. Elements of AccountingBUS-1122. Business LawBUS-2425. Business ManagementMKT-1100. Essentials of MarketingMKT-1102 Principles of SellingMKT-1103. Foundations of Marketing and SalesBUF-1101. Introduction to the Fashion Industry TOTAL PROGRAM-SPECIFIC REQUIRED 42 TOTAL GENERAL EDUCATION CREDITS 20 TOTAL CREDITS REQUIRED FOR THE DEGREE 62  |