New York City College of Technology, CUNY

CURRICULUM MODIFICATION PROPOSAL FORM

This form is used for all curriculum modification proposals. See the [Proposal Classification Chart](http://openlab.citytech.cuny.edu/collegecouncil/files/2014/08/2013-10-09-Proposal_Classification_Chart.pdf) for information about what types of modifications are major or minor. Completed proposals should be emailed to the Curriculum Committee chair.

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| **Title of Proposal** | **Business/ Vision Care Technology Program Curriculum Change** |
| **Date** | **October 27, 2019** |
| **Major or Minor** | **Minor** |
| **Proposer’s Name** | **Kara Pasner** |
| **Department** | **Business** |
| **Date of Departmental Meeting in which proposal was approved** | Signature 4**09/ 19/ 2019** |
| **Department Chair Name** | **Bernard Lucas** |
| **Department Chair Signature and Date** | **10/20/2019** |
| **Academic Dean Name** | **David B Smith** |
| **Academic Dean Signature and Date** |  |
| **Brief Description of Proposal**  (Describe the modifications contained within this proposal in a succinct summary. More detailed content will be provided in the proposal body. | Students choose from the following list to fulfill the business course requirement: BUS-2339, ACC-1101, ACC-1162, BUS-1122, BUS-2425, MKT-1100, MKT-1102, MKT-1103, BUF-1101 |
| **Brief Rationale for Proposal**  (Provide a concise summary of why this proposed change is important to the department. More detailed content will be provided in the proposal body). | Exchanging a single required 3-credit business course for a choice of several 3-credit courses offered by the Business Department adds flexibility and applicability for the students. |
| **Proposal History**  (Please provide history of this proposal: is this a resubmission? An updated version? This may most easily be expressed as a list). | **2019-10-27 First Submission** |

Please include all appropriate documentation as indicated in the Curriculum Modification Checklist.

For each new course, please also complete the New Course Proposal and submit in this document.

Please submit this document as a single .doc or .rtf format. If some documents are unable to be converted to .doc, then please provide all documents archived into a single .zip file.

**Description of Proposal**

We propose to add the choice of a three credit business course from the following list of courses:

BUS-2339 Financial Management

ACC-1101. Principles of Accounting

ACC-1162. Elements of Accounting

BUS-1122. Business Law

BUS-2425. Business Management

MKT-1100. Essentials of Marketing

MKT-1102 Principles of Selling

MKT-1103. Foundations of Marketing and Sales

BUF-1101. Introduction to the Fashion Industry

Students can choose one course from this list to fulfill the business requirement in the Vision Care Technology program.

**Rationale for Proposal**

This proposal is linked to another proposal which asks to withdraw the VCT-1202 Ophthalmic Business Practices course. This is a 3-credit, 3-hour business course program degree requirement We have the opportunity to allow our students to choose from several business courses such as marketing, fashion, basic business, etc. We feel this would give our students a practical choice more tailored towards their interests. This would also ultimately connect to our planned Bachelors in Business degree.

**ALL PROPOSAL CHECK LIST**

|  |  |
| --- | --- |
| Completed CURRICULUM MODIFICATION FORM including: |  |
| * Brief description of proposal | V |
| * Rationale for proposal | V |
| * Date of department meeting approving the modification | V |
| * Chair’s Signature | V |
| * Dean’s Signature | V |
| Evidence of consultation with affected departments  List of the programs that use this course as required or elective, and courses that use this as a prerequisite. | V |
| Documentation of Advisory Commission views (if applicable). |  |
| Completed [Chancellor’s Report Form](http://openlab.citytech.cuny.edu/collegecouncil/files/2014/08/2013-10-09-Chancellor_Report_Quick_Reference_Guide1.doc). |  |

**EXISTING PROGRAM MODIFICATION PROPOSALS**

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| --- | --- |
| Documentation indicating core curriculum requirements have been met for new programs/options or program changes. | V |
| Detailed rationale for each modification (this includes minor modifications) | V |

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**CHANCELLOR’S REPORT FORM**

**Section AIII: Changes in Degree Programs**

**The following revisions are proposed for Associate in Applied Sciences in Ophthalmic Dispensing**

**Program: Business / Ophthalmic Dispensing**

**Program Code: VCT**

**Effective: Fall 2020**

**Modifying the Business requirement for the Ophthalmic Dispensing Program.**

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| **FROM:** | **TO:** |
| **General Education Common Core 20 CREDITS**  **I – Required Core (3 or 4 COURSES, 11-14 CREDITS)**  **English Composition (1 course, 3 credits)**  ENG 1101 English Composition I 3  **Mathematical and Quantitative Reasoning (1 course4 credits)**  MAT 1275 College Algebra and Trigonometry 4  Or higher  **Life and Physical Sciences (1 course, 4 credits)**  BIO 1101 Biology 1 or higher 4  **II - FLEXIBLE CORE ( 3 COURSES, 9 CREDITS )**  One course from each of any three groups: 9  **World Cultures and Global Issues**  **US Experience in its Diversity**  **Individual and Society**    **Creative Expression**  **Scientific World**  **PROGRAM-SPECIFIC DEGREE REQUIREMENTS (42 CREDITS)**  VCT 1101 Ophthalmic Materials and Laboratory I  3  VCT 1105 Principles of Optics 1. 3  VCT 1201 Ophthalmic Materials and Laboratory II. 3  ~~VCT 1202 Ophthalmic Business Practices. 3~~  VCT 1213 Ophthalmic Dispensing I  3  VCT 1222 Anatomy & Physiology of the Eye 3  VCT 1237 Contact Lenses I  3  VCT 2311 Ophthalmic Materials and Laboratory III  3  VCT 2325 Intro Principles of Refraction 3  VCT 2316 Ophthalmic Dispensing Clinic 1 1  VCT 2327 Contact Lens 2 3  VCT 2333 Ophthalmic Dispensing II  3  VCT 2416 Ophthalmic Dispensing Clinic II. 2  VCT 2427 Contact Lens 3 3  VCT 2444 Ophthalmic Dispensing III. 3  TOTAL PROGRAM-SPECIFIC REQUIRED 42  TOTAL GENERAL EDUCATION CREDITS 20  TOTAL CREDITS REQUIRED FOR THE DEGREE 62 | **General Education Common Core 20 CREDITS**  **I – Required Core (3 or 4 COURSES, 11-14 CREDITS)**  **English Composition (1 course, 3 credits)**  ENG 1101 English Composition I 3 ]  **Mathematical and Quantitative Reasoning (1 course, 4 credits)**  MAT 1275 College Algebra and Trigonometry 4  or higher  **Life and Physical Sciences (1 course, 4 credits)**  BIO 1101 Biology 1 or higher 4  **II - FLEXIBLE CORE ( 3 COURSES, 9 CREDITS )**  One course from each of any three groups, 9  **World Cultures and Global Issues**  **US Experience in its Diversity**  **Individual and Society**  **Creative Expression**  **Scientific World**  **PROGRAM-SPECIFIC DEGREE REQUIREMENTS (42 CREDITS)**  VCT 1101 Ophthalmic Materials and Laboratory I  3  VCT 1105 Principles of Optics 1. 3  VCT 1201 Ophthalmic Materials and Laboratory II. 3  VCT 1213 Ophthalmic Dispensing I  3  VCT 1222 Anatomy & Physiology of the Eye 3  VCT 1237 Contact Lenses I  3  VCT 2311 Ophthalmic Materials and Laboratory III 3  VCT 2325 Intro Principles of Refraction 3  VCT 2316 Ophthalmic Dispensing Clinic 1 1  VCT 2327 Contact Lens 2 3  VCT 2333 Ophthalmic Dispensing II  3  VCT 2416 Ophthalmic Dispensing Clinic II. 2  VCT 2427 Contact Lens 3 3  VCT 2444 Ophthalmic Dispensing III. 3  Select one of the following courses for 3 credits: 3  BUS-2339 Financial Management  ACC-1101. Principles of Accounting  ACC-1162. Elements of Accounting  BUS-1122. Business Law  BUS-2425. Business Management  MKT-1100. Essentials of Marketing  MKT-1102 Principles of Selling  MKT-1103. Foundations of Marketing and Sales  BUF-1101. Introduction to the Fashion Industry    TOTAL PROGRAM-SPECIFIC REQUIRED 42  TOTAL GENERAL EDUCATION CREDITS 20  TOTAL CREDITS REQUIRED FOR THE DEGREE 62 |