

**Minutes for the NYCCT College Council General Meeting, February 26, 2019, 1:00pm to 2:00pm in the Library Building Amphitheater**

1. The meeting was called to order at 1:01 PM.
2. Motion: Approval the minutes of December 4, 2018
  1. Vote: Motion carried.
  2. Resolved: Minutes of December 4, 2018 approved.
3. Chair's Report
  1. The Chair expressed that new ballots being used require filled circles not check or slash marks.
  2. Elections are coming up for a number of different positions:
    - a. Delegates-at-Large
    - b. Personnel Appeals Committee
    - c. Faculty/Student Disciplinary Committee
    - d. Academic Integrity Committee
    - e. University Faculty SenateNominations are being held from 2/25 until 3/8.  
Elections will be held from 3/18 through 3/22 in N301.
  3. There will be an open hearing for new procedures on the external review of tenure and promotion applications on Thursday, 2/28 from 12:45 PM - 2:15PM in N1002
  4. There are two more General Meeting Meetings left in the semester.
4. Standing Committees
  1. Curriculum Committee
    - a. Major Proposals:
      - i. 18-03a New Course in English
        - a. Vote: Passed
        - 72 Yes 0 No 4 Abstentions
    - b. Minor Proposals:
      - i. 18K(a) Minor Change to ASL
      - ii. 18P Withdrawal of MATH 1180, MATH 1215, & MATH 1315
  2. Committee on Students
    - a. Two-year extension of Online/Hybrid Courses Student Evaluation Form  
The Chair of CoS in absentia requests a two-year extension of the Online/Hybrid Courses Student Evaluation Form.

- i. Vote: Passed  
73 Yes 0 No 3 Abstentions

3. Legislative Committee

a. Pilot of new electronic voting procedure

The Legislative Committee will test an electronic scannable ballot in today's meeting. Votes will be tallied by filling in the bubble for the appropriate vote. Ballots will be scanned using the associated app and subsequently hand counted. The change in ballots is to make the counting process more efficient. Completed ballots may be folded.

4. Personnel Committee

a. Report regarding 3rd year vs 4th year review

Peter Catapano gave a report on changing the 3rd year review faculty process to a 4th year review. The committee concluded that there was no support to change the existing policy.

5. University Faculty Senate (UFS) representative Prof. Kerin Coughlin

- 1. Prof. Coughlin, one of City Tech's UFS Senators and an UFS Executive Committee member, gave an update on UFS activities. Prof. Coughlin encourages College Council members to consider running for UFS.

6. Provost's Report

1. Report on ePARSE

The launch of the ePARSE will be delayed until the fall. There are a number of issues and tools that need to be updated for candidates to submit their materials. The Provost recognized Adam Wilson(ENT), Peter Deng(CIS), and Rita Uddin(CIS) for their roles in respectively evaluating and developing the ePARSE.

2. COACHE Survey

The survey will be up until April 7th. Those who did not receive an invitation should reach out to Tammy Cumming in AIR. 1st year faculty are excluded from the survey. Individual faculty responses will not be accessible to ensure anonymity. Interview requests at the end of the survey were about the process of the survey not content from respondents.

7. President's Report

- 1. The President thanked those involved with the ribbon cutting ceremony for the new Academic Complex.
- 2. The President reported that the University's Board of Trustees appointed Félix Matos as Chancellor.

3. The President reported on the college budget.
4. The Board of Trustees are having their public Borough Meeting on 3/26 in the Academic Complex.
5. The dental laboratory program has received full accreditation.
6. The Women's Building Congress will be hosting a conference at the Academic Complex. Students may attend free of charge.
8. Good and Welfare
  1. The Garden Club invites members for the unveiling of their new hydroponic system, on Thursday at 12:45PM in room N206.
  2. African American Studies will be hosting its final African-American History event in the Academic Theater from 2:30 PM - 5:00 PM. Author TR Simon will be reading excerpts and students will be giving presentations.
  3. On Friday, the OpenLab will host a workshop on the ePortfolio from 12:00PM - 1:30PM.
9. Adjournment 2:01 PM

Respectfully submitted,  
Junior Tidal  
Secretary