New York City College of Technology, CUNY

CURRICULUM MODIFICATION PROPOSAL FORM

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| --- | --- |
| **Title of Proposal** | **Minor Career & Technology Teacher Education Curriculum Modification**  |
| **Date** | **9/13/2017** |
| **Major or Minor** | **Minor** |
| **Proposer’s Name** | **Wm. Edward Roberts** |
| **Department** | **Career & Technology Teacher Education** |
| **Date of Departmental Meeting in which proposal was approved** | **9/13/2017** |
| **Department Chair Name** | **Dr. Wm. Edward Roberts** |
| **Department Chair Signature and Date** | **William Edward Roberts 9/13/2017** |
| **Academic Dean Name** | **Dr. David Smith** |
| **Academic Dean Signature and Date** |  **2017-09-18** |
| **Brief Description of Proposal**(Describe the modifications contained within this proposal in a succinct summary. More detailed content will be provided in the proposal body. | **We propose to add “Department approval is required one semester in advance” before a student can take EDU-3681 Internship in Career & Technology Teacher Education. Because each student file is investigated to make sure their course work and that the prerequisites are met for either internship or student teaching. Plus the students GPA has to be 2.7 or 2.5 depending on when the student enrolled. The time limit before the semester they want to take the class is needed because the students have to be placed at the different schools. Tech Ed students have to be placed at two different schools for the semester, a high school and a middle school. The arrangements have to be made through each AP at the different schools depending on the student’s subject area, letters have to be typed up to take to the mentoring teacher and AP of each school. So it takes a semester before the students take the class to have everything lined up so the students can do their internship or student teaching at the best possible school.** |
| **Brief Rationale for Proposal**(Provide a concise summary of why this proposed change is important to the department. More detailed content will be provided in the proposal body).  | **By adding to the course, description “Department approval is required one semester in advance” before student can take EDU-3681 Internship in Career & Technology Teacher Education. It will align with the requirements of EDU-4871 Supervised/Student Teaching in Career and Technology Education. The prior approval will give the faculty time to make sure students are qualified to take the internship class, prerequisites are met, time for the students to be placed at a school in the subject area they will be teaching. Technology Teachers have to be placed in two different schools during the semester, a high school and a middle school. This prior approval gives the placement officer time to make sure each student is placed at the best school possible for the student.** |
| **Proposal History**(Please provide history of this proposal: is this a resubmission? An updated version? This may most easily be expressed as a list). | **This is a new request for a minor change.** |

**ALL PROPOSAL CHECK LIST**

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| --- | --- |
| Completed CURRICULUM MODIFICATION FORM including: |  |
| * Brief description of proposal
 | X |
| * Rationale for proposal
 | X |
| * Date of department meeting approving the modification
 | X |
| * Chair’s Signature
 | X |
| * Dean’s Signature
 | X |
| Evidence of consultation with affected departmentsList of the programs that use this course as required or elective, and courses that use this as a prerequisite. | N/A |
| Documentation of Advisory Commission views (if applicable). | N/A |
| Completed [Chancellor’s Report Form](http://openlab.citytech.cuny.edu/collegecouncil/files/2014/08/2013-10-09-Chancellor_Report_Quick_Reference_Guide1.doc). | X |

**EXISTING PROGRAM MODIFICATION PROPOSALS**

|  |  |
| --- | --- |
| Documentation indicating core curriculum requirements have been met for new programs/options or program changes.  | N/A |
| Detailed rationale for each modification (this includes minor modifications) | X |

**AV: 1 Changes to be offered in the Career & Technology Teacher Education Department**

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| --- | --- | --- | --- |
| **CUNYFirst Course ID** |  |  |  |
| **FROM** |  | **TO** |  |
| **Department(s)** | **Career & Technology Teacher Education**  | **Department(s)** | **Career & Technology Teacher Education** |
| **Course** | **EDU-3681** | **Course** | **EDU-3681** |
| **Corequisite** |  | **Corequisite** |  |
| **Prerequisite**  | ~~EDU 2520, EDU 2362~~ | **Prerequisite**  | EDU 2520, EDU 2362 and department approval is required one semester in advance |
| **Hours** |  | **Hours** |  |
| **Credits** |  | **Credits** |  |
| **Description** |  | **Description** |  |
| **Requirement Designation** |  | **Requirement Designation** |  |
| **Liberal Arts** | **[ ] Yes [ ] No**  | **Liberal Arts** | **[ ] Yes [ ] No**  |
| **Course Attribute (e.g. Writing Intensive, Honors, etc** |  | **Course Attribute (e.g. Writing Intensive, Honors, etc** |  |
| **Course Applicability** |

|  |  |
| --- | --- |
| **[ ] Major** |  |
| **[ ] Gen Ed Required** |
| **[ ] English Composition** |
| **[ ] Mathematics** |
| **[ ] Science** |
| **[ ] Gen Ed - Flexible** |
| **[ ] World Cultures** |
| **[ ] US Experience in its Diversity** |
| **[ ] Creative Expression** |
| **[ ] Individual and Society** |
| **[ ] Scientific World** |
| **[ ] Gen Ed - College Option** |
| **College Option Detail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

 | **Course Applicability** |

|  |  |
| --- | --- |
| **[ ] Major** |  |
| **[ ] Gen Ed Required** |
| **[ ] English Composition** |
| **[ ] Mathematics** |
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| **[ ] Creative Expression** |
| **[ ] Individual and Society** |
| **[ ] Scientific World** |
| **[ ] Gen Ed - College Option** |
| **College Option Detail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| **Effective Term** |  |  |  |

Rationale:

**We propose to add “Department approval is required one semester in advance” before a student can take EDU-3681 Internship in Career & Technology Teacher Education. Because of complex administrative procedures, and the complexity of the New York City School system requirements.**