DATE: October 17, 2016

TO: Randall Hannum, Chair

College Council Curriculum Committee

FROM: Curriculum Subcommittee

Maura Smale (Chair), Ohbong Kwon, Liz Schaible

RE: Final Report for Proposal 16-01: Change of Entry Requirements for Career &

Technology Teacher Education Programs

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**Rationale**

This proposal seeks to increase the admission requirements, add a continuation requirement, and add a graduation requirement for the Career & Technology Teacher Education Programs.

These changes will allow the program to meet the new accreditation standards set by the Council for the Accreditation of Educator Preparation (CAEP) to assure the grade point average of our BS candidate cohort meets or exceeds a minimum of 3.0.

The proposed new entry requirements for BS and certificate programs in CTTE are:

* A minimum grade point average of 3.0 is generally required for transfer students. Applicants with a grade point average above 2.5 may be considered.
* No course in the program may be repeated more than once without department permission.
* A minimum grade point average of 2.7 is required both for progression within the Career and Technology Teacher Education curriculum and for enrollment in student internship and student teaching. Students who fall below a 2.7 grade point average are required to arrange a meeting with a Career and Technology Teacher Education Department faculty advisor to discuss plans to improve their academic standing. Students who withdraw will be considered for readmission on an individual basis and only if they withdraw in good standing (passing all courses at time of withdrawal).

**Strengths**

All of the proposed changes will allow CTTE programs to more easily meet the new accreditation standards set by the CAEP. The proposed continuation and graduation requirements will also help graduating students gain admittance into masters degree programs, a state requirement within five years after receiving an initial certificate in Career and Technology Teacher Education.

**Weaknesses**

None

**Issues and Concerns Discussed**

The subcommittee, Dean, and Provost’s office made several suggestions for changes to the Chancellor’s Report form, including the opportunity for the department to consider students with a GPA of at least 2.5. Additional minor changes suggested include adding explanatory details about the CTTE programs, adding labels to the graphs, and copy editing. All feedback was incorporated into the proposal by the proposer.

**Subcommittee activities**

The subcommittee met to discuss the proposal and suggested several small changes to the proposer. A revised proposal was provided, and the subcommittee and proposer subsequently met with Provost Bonne August, Associate Provost Pam Brown, Dean David Smith, and Kim Cardascia. Changes suggested at both meetings were implemented in the final version of the proposal.