New York City College of Technology, CUNY

CURRICULUM MODIFICATION PROPOSAL FORM

This form is used for all curriculum modification proposals. See the [Proposal Classification Chart](http://openlab.citytech.cuny.edu/collegecouncil/files/2014/08/2013-10-09-Proposal_Classification_Chart.pdf) for information about what types of modifications are major or minor. Completed proposals should be emailed to the Curriculum Committee chair.

|  |  |
| --- | --- |
| **Title of Proposal** | **FM and ENT Certificate Program Deregistrations** |
| **Date** | **02/23/2015** |
| **Major or Minor** | **Major** |
| **Proposer’s Name** | **Kim Cardascia** |
| **Department** | **Environmental Control Technology; Entertainment Technology** |
| **Date of Departmental Meeting in which proposal was approved** | **ECT: 10/29/2014; ENT: 1/2015** |
| **Department Chair Name** | **Anthony Treglia; Charles Scott** |
| **Department Chair Signatures and Dates** |  |
| **Academic Dean Name** | **Kevin Hom** |
| **Academic Dean Signature and Date** | **2/19/2015** |
| **Brief Description of Proposal**  (Describe the modifications contained within this proposal in a succinct summary. More detailed content will be provided in the proposal body. | **Close enrollment in and deregister certificate programs:**  **Facilities Management effective June 2015**  **Show Control effective January 2016**  **Sound Systems Technology effective June 2015**  **Scenery Construction effective June 2015**  **Interactive Media Technologies effective June 2015**  **Lighting Systems Technology effective June 2016**  **Video Production effective January 2016.** |
| **Brief Rationale for Proposal**  (Provide a concise summary of why this proposed change is important to the department. More detailed content will be provided in the proposal body). | **These certificates have no or extremely low enrollment and the department has voted to close and deregister them.** |
| **Proposal History**  (Please provide history of this proposal: is this a resubmission? An updated version? This may most easily be expressed as a list). | **02/23/15—first submission**  **03/10/15—resubmission to include Show Control, which was omitted by mistake** |

Please include all appropriate documentation as indicated in the Curriculum Modification Checklist.

For each new course, please also complete the New Course Proposal and submit in this document.

Please submit this document as a single .doc or .rtf format. If some documents are unable to be converted to .doc, then please provide all documents archived into a single .zip file.

**ALL PROPOSAL CHECK LIST**

|  |  |
| --- | --- |
| Completed CURRICULUM MODIFICATION FORM including: |  |
| * Brief description of proposal |  |
| * Rationale for proposal |  |
| * Date of department meeting approving the modification |  |
| * Chair’s Signature |  |
| * Dean’s Signature |  |
| Evidence of consultation with affected departments  List of the programs that use this course as required or elective, and courses that use this as a prerequisite. |  |
| Documentation of Advisory Commission views (if applicable). |  |
| Completed [Chancellor’s Report Form](http://openlab.citytech.cuny.edu/collegecouncil/files/2014/08/2013-10-09-Chancellor_Report_Quick_Reference_Guide1.doc). |  |

**EXISTING PROGRAM MODIFICATION PROPOSALS**

|  |  |
| --- | --- |
| Documentation indicating core curriculum requirements have been met for new programs/options or program changes. |  |
| Detailed rationale for each modification (this includes minor modifications) |  |

**Chancellor’s Report**

**Section AI: Special Actions**

**AI.1 Discontinuation of the Facilities Management Certificate Program**

RESOLVED, that the program in Facilities Management leading to a certificate at New York City College of Technology (HEGIS number 5317.00, State program code 30471) be deregistered, effective June 2015.

RATIONALE: There are many individuals with bachelor degrees in other disciplines who are working in the field of facility management. The Certificate in Facilities Management was designed to meet their educational and credentialing needs. Since New York City College of Technology is not permitted to require a bachelor’s degree as a prerequisite, this certificate has never been offered.

**AI.2 Discontinuation of the Show Control Certificate Program**

RESOLVED, that the program in Show Control leading to a certificate at New York City College of Technology (HEGIS number 5399.00, State program code 26344) be deregistered, effective January 2016.

RATIONALE: There has been little demand for the certificate IN Show Control, which was designed to meet educational and credentialing needs for the NYC public school teachers and individuals seeking a career change. Potential students were able to register for individual courses in the Entertainment Technology curriculum to meet their educational and training needs, leaving the certificate program with virtually no matriculated students.

**AI.3 Discontinuation of the Sound Systems Technology Certificate Program**

RESOLVED, that the program in Sound Systems Technology leading to a certificate at New York City College of Technology (HEGIS number 5399.00, State program code 25003) be deregistered, effective June 2015.

RATIONALE: There has been little demand for the certificate in Sound Systems Technology, which was designed to meet educational and credentialing needs for the NYC public school teachers and individuals seeking a career change. Potential students were able to register for individual courses in the Entertainment Technology curriculum to meet their educational and training needs, leaving the certificate program with virtually no matriculated students.

**AI.4 Discontinuation of the Scenery Construction Certificate Program**

RESOLVED, that the program in Scenery Construction leading to a certificate at New York City College of Technology (HEGIS number 5399.00, State program code 25002) be deregistered, effective June 2015.

RATIONALE: There has been little demand for the certificate in Scenery Construction, which was designed to meet educational and credentialing needs for the NYC public school teachers and individuals seeking a career change. Potential students were able to register for individual courses in the Entertainment Technology curriculum to meet their educational and training needs, leaving the certificate program with virtually no matriculated students.

**AI.5 Discontinuation of the Interactive Media Technology Certificate Program**

RESOLVED, that the program in Interactive Media Technology leading to a certificate at New York City College of Technology (HEGIS number 5399.00, State program code 32454) be deregistered, effective June 2015.

RATIONALE: There has been little demand for the certificate in Interactive Media Technology, which was designed to meet educational and credentialing needs for the NYC public school teachers and individuals seeking a career change. Potential students were able to register for individual courses in the Entertainment Technology curriculum to meet their educational and training needs, leaving the certificate program with virtually no matriculated students.

**AI.6 Discontinuation of the Lighting Systems Technology Certificate Program**

RESOLVED, that the program in Lighting Systems Technology leading to a certificate at New York City College of Technology (HEGIS number 5399.00, State program code 25001) be deregistered, effective June 2016.

RATIONALE: There has been little demand for the certificate in Lighting Systems Technology, which was designed to meet educational and credentialing needs for the NYC public school teachers and individuals seeking a career change. Potential students were able to register for individual courses in the Entertainment Technology curriculum to meet their educational and training needs, leaving the certificate program with virtually no matriculated students.

**AI.7 Discontinuation of the Video Production Certificate Program**

RESOLVED, that the program in Video Production leading to a certificate at New York City College of Technology (HEGIS number 5399.00, State program code 32670) be deregistered, effective January 2016.

RATIONALE: There has been little demand for the certificate in Video Production, which was designed to meet educational and credentialing needs for the NYC public school teachers and individuals seeking a career change. Potential students were able to register for individual courses in the Entertainment Technology curriculum to meet their educational and training needs, leaving the certificate program with virtually no matriculated students.