**Spring 2020 English 1121 Unit 2 Week of April 1st**

 **HANDOUT**

**Elements of An Annotated Bibliography**

Use this checklist to help you as you draft your annotated bibliography. It will help to ensure that you have all the required elements.

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| **Element** | **YES/ NO/ ADD MORE** |
| **Summary** * Where do you introduce the source using a signal phrase (author’s name plus a verb such as *argues, supports, describes*)?
* Where do you state the Thesis or Main Idea or Claim in your own words?
* Where do you list the main supporting ideas/ reasons in the same order they appear in the source
* Where do you use transitions such as *and, also, but,* and *therefore*  to show readers how ideas relate to one another.
 | Source 1: Source 2: Source 3:Source 4:  |
| **Analysis of Author’s Craft*** Where do you analyze the rhetorical situation (the intended audience, purpose and constraints?)
* Where do you analyze the author’s use of rhetorical appeals (ethos, pathos, logos and kairos)?
* Where do you analyze the author’s tone, the mode and medium of the source?
 | Source 1: Source 2: Source 3:Source 4:  |
| **Evaluate Your Source for Bias and Credibility** * Where do you analyze questions like:
	+ Who wrote it?
	+ How recently was it published?
	+ Is the source scholarly or popular?
	+ Who published it?
	+ How is the source written?
	+ What does the source say?
 | Source 1: Source 2: Source 3:Source 4:  |
| **Explain How the Source Informs Your Research*** Where do you explain how you could use the source in your project
* Where do you make connections among your sources? (If applicable)
 | Source 1: Source 2: Source 3:Source 4:  |
| **Consistent and Concise Presentation*** Do I maintain a consistent and concise presentation? Is my tone consistent? Are my ideas well- organized? Did I check my spelling and grammar?
 |  |
| **Introduction*** Do you introduction introduce **all 4 sources?**
* Do you introduce your research topic and present the problem?
* Do you present YOUR side of the argument? YOUR claim?
 |  |
| **Conclusion*** Do you restate your claim/ stance/ position on the problem and possible solution and summarize your reasoning?
* Do you create a call-to-action statement and make clear what you want the reader to do or think after reading?
* Do you describe what will happen if your solution comes to pass
* Do you use ethos, pathos, or logos to strengthen your point**?**
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| **Citing Sources*** Did you list your 4 sources in alphabetical order by author?
* Did you list source properly formatted according to the MLA guidelines?
* Did you avoid plagiarism to the best of your ability by following the rules for citations?
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**TRANSITIONAL WORDS AND PHRASES**

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| --- | --- |
| **Adding More Information**Additionally,Also,Furthermore,In addition,Most of all,Not only will . . ., but . . . will also . . .What is more, | **Citing Sources**An example can be found in\_\_\_ argues/ says…In \_\_\_\_\_\_, it shows/ says …It says in the article titled . . . thatAccording to … |
| **Comparing (Same)**In much the same way,Likewise,Similarly,**Contrasting (Different)**Although,However,In contrast,In reality,On the other hand, | **Stating Claims/ Reasoning/ Information**Stating Claims and ReasoningIt is a fact that...It is obvious that…As you can see...Therefore...This demonstrates…This clearly proves that…The evidence suggests… |
| **Providing Examples**For example, …For instance, …In other words… | **Cause and Effect**As a consequenceAs a resultBecause ofSoThereforeThus |
| **Sequencing**After that,Finally,First of all,Later,Next,Second, Third, etc,Then, | **Concluding**All things considered,I have argued thatIn conclusion,In summary,It is clear thatTo sum up, |
| **Expressing Both Sides**There are pros and cons…There are advantages and disadvantages… | **Counterclaim and Refutation**Some claim that…Others may argue that…This is not a sound argument because… |