



# Honors Credit in a Regular Course Project Contract

New York City College of Technology (City Tech) encourages students who have demonstrated high academic achievement to undertake Honors-level work in any appropriate course. Honors work normally involves substantial independent research and/or projects in addition to the normal requirements of the course. Specific expectations for this contract must be negotiated between the student and professor and approved by both the department chairperson and the Honors Scholars Program Coordinator. Honors credit is noted on the official transcript as “HONORS PROJECT” followed by the course and semester.

This contract must be completed and signed by the student, professor, department chairperson, and Honors Scholars Program Coordinator. It should be submitted six weeks after the first day of class to the Honors Scholars Program office (Midway Building 308). The student is required to attend four workshop I or workshop II, participate in the Honors and Undergraduate Research Scholars Poster Presentation, submit a copy of his/her Honors project at the end of the semester, and receive a grade of B or better in order to receive Honors credit designation on his/her official transcript. Copies of this contract should be retained by both the professor and the student to avoid any misunderstanding about the expectations for Honors credit. Upon completion of the course, the professor should report the student’s grade to the Honors Scholars Program Coordinator.

### Name (Please print)

Last Name

First Name

Middle Name

### Email Address

### Phone Number

Home Phone Number

Mobile Phone Number

### EMPLID

CUNYFirst

### Major (and specialization, if applicable)

- AA
- AAS
- AS
- BTech
- BS
- BS Edu
- BFA

### Current City Tech Cumulative GPA

**PLEASE TURN OVER**



**Instructor's Role and Schedule of Conference**

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**Evaluation Criteria**

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New York City College of Technology, CUNY reserves the right to use in any or all publications and promotional materials any photograph, audiotape, videotape, or film in which you may appear. Your signature indicates your permission.

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Student's Signature

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Date

**Contract Approval Signatures**

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Student's Signature

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Date

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Professor's Signature

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Date

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Department Chairperson's Signature

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Date

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Honor Scholars Program Coordinator Signature

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Date

Please return this contract to the Honors Scholars Program office in Midway Building 308. Alternatively, scan and email this application to the Honors Scholars Program Coordinator, Christopher Navarrete, at [CNavarrete@citytech.cuny.edu](mailto:CNavarrete@citytech.cuny.edu).