

Culmination Meetings with Technical Advisor

I, Christopher Medina understand that it is required for me to meet with my technical advisor at least three times throughout the semester to discuss my culmination project. Each meeting should be at least 30 min. unless the technical advisor determines that a shorter meeting is adequate. I also understand that after each meeting, I must present this form to the instructor of the course and also upload it on my ePortfolio. I will be penalized in the course if I do not fulfill these tasks.

12/6/2021

DocuSigned by:

Christopher Medina

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Date

Signature of Culmination Student

Meeting Records

Beginning Time	End Time	Date	Signature of Technical Advisor
1:00 PM	2:00 PM	9/29/21	<i>Paul Jue</i>
Content of Meeting: Project setup, including communication platform (Discord), task tracking (Trello), and version control (Git/Perforce/PlasticSCM: TBD); discussed individual responsibilities & workflows, environments, & project goals			

Beginning Time	End Time	Date	Signature of Technical Advisor
1:00 PM	2:00 PM	10/27/21	<i>Paul Jue</i>
Content of Meeting: Trello/tasking & model review, expectations alignment, plans for immediate build. Discord discussions through 11/16 included two Unreal editor project reviews, playtesting, and ongoing trello/tasking reviews.			

Beginning Time	End Time	Date	Signature of Technical Advisor
1:00 PM	2:00 PM	11/17/21	<i>Paul Jue</i>
Content of Meeting: First build review, outlined steps for approval; narrative doc review; discussed updates to UI, difficulty, pacing, dialogue, tutorial. Discord discussions through 11/23 included build review & addl. polish suggestions.			