



# Operating Supervisor

Job Info

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JOL: 111788

**Posting Expiration Date:** Mar 29, 2024

**Schedule Type:** Full-Time

**Minimum Salary:** \$80000

**Maximum Salary:** \$125000

**Organization:** Construction

**Department:** Construction Mgmt Electric

**Section:** CONST Survey

**Location:** Various

Similar Jobs

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[Sr Specialist \(2L\) - Protective System Testing, Cyber/Phys & Comp](#)

[Project Manager Steam Ops Technical Apps and Cyber Security](#)

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[Sr Specialist - EH&S Operations - Gas](#)

[Project Specialist - EHS - Gas Operations](#)

[Technical Supervisor Steam Distribution Technical Services](#)

## **Job Description**

### **Mission Statement**

- Consolidated Edison Company of New York, Inc. (Con Edison), Orange & Rockland Utilities (O&R), and Consolidated Edison Transmission (CET) employees are required to follow health, safety, and environmental policies, EEO, Standards of Business Conduct, and all other applicable company policy and procedures. We all share a responsibility to advance the company's mission by excelling at our three corporate priorities – safety of our people and the public, operational excellence in all that we do, and ensuring the best possible customer experience.

### **Core Responsibilities**

- Ensure implementation of Company safety, health, and environmental programs for employees whose work is directed. Ensure that safe work practices are followed, and the environment is fully protected in accordance with Company policy and governmental regulations.
- Commitment to the Way We Work Principles and adheres to the Company's Standards of Business Conduct and other Company procedures including Environmental, Health and Safety ("EH&S"), Equal Employment Opportunity ("EEO"), discipline, and security.

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- Supervises the development of layouts and drawings using Auto-Cad, ProjectWise, Irth, and Map view.
- Working knowledge of City and State sewer, water and highway systems.
- Supports the Law and Real Estate departments by researching land titles and easements.
- Prepares and procures easements and New York City DOT sewer connection permits.
- Conducts meetings with company field personnel, engineering, City and State agencies, and other customers to resolve issues.
- Research, test and implement new equipment or techniques that improve productivity and quality of work.
- Ensure survey personnel receive required OJT's and are informed of the departments Key Performance Indicators (KPI's).
- Monitors the scheduling of work to ensure accurate and timely completion.
- Reviews completed work for content , accuracy, and in compliance to survey specifications.
- Evaluates the field personnel activities and institutes changes where required.
- Enforces good housekeeping practices for company equipment and work areas

### **Required Education/Experience**

- Associate's Degree in Civil Engineering or Survey and 4 years work experience as a Surveyor or
- High School Diploma/GED and 6 years experience as a Surveyor

### **Relevant Work Experience**

- 3-5 years work experience as a Surveyor or Survey Supervisor  
Required

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- Experience with interpretation of relevant drawings and specifications Required
- Knowledge of survey practices and technology including engineering standards and specifications to develop layouts and drawings. Required
- Must have experience with the construction of Electric and or Gas facilities Required
- Familiar with safety and environmental criteria Required
- Supervisor experience Preferred

### **Skills & Ability**

- Ability to interpret basic information on drawings.
- Ability to build strong customer relationships
- Effective interpersonal skills
- Develops and delivers effective presentations
- Strong written and verbal communication skills
- Ability to lead/manage others
- Ability to drive multiple projects to successful completion
- Must be proficient in Microsoft Office including Word, Excel, Outlook and PowerPoint, etc.

### **Licenses & Certifications**

- Driver's License Required

### **Physical Demands**

- Must respond to system emergencies
- Must work at field locations in all weather conditions
- Must work in an environment that includes heat, noise, confined spaces, and high elevations
- Must climb ladders and stairs
- Must work in inclement weather and adverse conditions (i.e., excessive heat, cold, noise, confined spaces)
- Must travel to company locations to work on storm restoration and heat contingencies

- Must wear all necessary personal Protective Equipment (PPE), including; fire retardant clothing and safety harness
- Must use their personal vehicles and transport, store, and secure company laptop computers and other job related equipment in the vehicle. Reimbursement for use of personal vehicle is available through the company mileage procedure.

### **Other Physical Demands**

- Must be able to respond to Company emergencies by performing a System Emergency Assignment to restore service to our customers.
- Must be available to work weekends, nights, and weekend when required

### **Technical Difficulty Statement**

- For technical issues, please contact us at [careerconnect@coned.com](mailto:careerconnect@coned.com)

### **Equal Opportunity Employer**

- Consolidated Edison Company of New York, Inc. (Con Edison), Orange & Rockland Utilities (O&R), and Consolidated Edison Transmission (CET) are equal opportunity employers. All qualified applicants will receive consideration for employment and will not be discriminated against on the basis of the individual's actual or perceived disability, protected veteran status, race, color, creed, religion, sex, age, national origin, gender, gender identity, gender expression, genetic information, marital status, sexual orientation, citizenship, domestic violence victim status, or any other actual or perceived status protected by law.

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