

**From:** "Agustin Maldonado" <amaldonado@CityTech.Cuny.Edu>  
**Subject:** Re: 1130 & 1230 Course review  
**Date:** May 22, 2012 10:53:25 AM EDT  
**To:** <007jmontgomery@gmail.com>

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Jason,  
**GREAT !**  
Thank you for your quick follow up.  
-Tim

>>> Jason Montgomery <007jmontgomery@gmail.com> 05/22/12 8:51 AM >>>  
Tim,

That time is fine for me. I have announced this review to the adjuncts and invited them to attend. I will notify them of the time change. I am working on collecting all student submissions from all sections. I will organize pinning them up for our meeting on May 29th.

Best,

Jason

On May 22, 2012, at 8:13 AM, Agustin Maldonado wrote:

Jason et al,  
For next Tuesday's ARCH 1130 & 1230 reviews it be helpful to invite the instructors teaching to those courses to participate, to get their feedback on what works and what doesn't. If we have those instructors' student work pinned up in the hallway ahead of time, it will make the process much more efficient and productive.

Wendell asked to change the time to **11 AM on Tuesday May 29**. Please e-mail to confirm your attendance.

Thank you.  
-Tim

>>> Alexander Aptekar 05/21/12 9:53 PM >>>

In discussions with Shelley Smith today, the urgency of completing the course reviews of 1130 & 1230 has becomes apparent. This urgency is driven by the need to present the course review at the upcoming faculty meeting on Wednesday May 30. Remember this is an internal review for the department so we can further develop the classes and report on the process.

Tim and I are proposing Tuesday May 29, 10 AM as a meeting time.

Jason will you be able to round up material and/or adjuncts to join us for the meeting?

If this arrangement is problematic please let us know as soon as possible.

Thanks,  
Alexander Aptekar

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