

**New York City College of Technology – City University of New York
300 Jay Street, Brooklyn, New York, 11201**

College Council – Buildings and Grounds Committee

Standing Meeting Notes

Time: March 10, 2015, 2014, 12:45pm – 1:55pm

Location: V806

Present: Ralph Alcendor; Sidi Berri; MaryAnn Biehl; Jierong Cheng; Jason Montgomery; Robert Polchinski; Charles Scott;

Special Guest: Mariano Alemany

Absent: Tony Cioffi; Jean Hillstrom

1. Prof. Jason Montgomery met with multiple parties and committees in the last few weeks about the B&G committee's future. The feedback was as followed:
 - All recommended no change to the College Council committee structure and bylaws.
 - Budget Committee and B&G Committee should not combine as one committee. Even though there is some overlap such as the budget allocation to the buildings and grounds work, the goal and orientation of both committees are fundamentally different.
 - However, other parties, such as the college administration, and the Exec Committee suggested that B&G committee could focus on a different mission going forward.
2. The committee members agreed that another mission for the B&G Committee is to be available to facilitate the communication between the design and construction team and individual department's needs where necessary. In addition to the research and input on classroom design, the B&G Committee can also provide input to the renovation of faculty offices and public spaces on campus.
3. To kick off the discussion on classroom design, Mariano Alemany walked the committee through the new building. He mentioned the new building would have new classrooms and office space for the faculty. The new classrooms would be the smart classrooms, which are comprised of computers, projectors, and other technology components. The office space is designed to reflect more space for individuals. The labs for the departments are the result of consultation with the departmental faculty to ensure their needs and the space requirements of new equipment are met.

4. After Mariano Alemany's discussion about the new building, the committee suggested B&G should be involved in the next project for classroom renovations.
5. Meeting adjourned at 1:55pm.

Respectfully submitted: Jierong Cheng, Secretary