

**New York City College of Technology – City University of New York  
300 Jay Street, Brooklyn, New York, 11201**

**College Council – Buildings and Grounds Committee**

Standing Meeting Notes

Time: February 10, 2015, 2014, 12:45pm – 1:45pm

Location: V806

Present: Jierong Cheng; Tony Cioffi; Jean Hillstrom; Jason Montgomery; Robert Polchinski; Charles Scott

Absent: Ralph Alcendor; Sidi Berri; MaryAnn Biehl

1. The meeting began with the idea of classroom re-defined / re-design concept. Prof. Montgomery suggested look into the classroom research how to use the classroom more efficiently. The classroom arrangement can facilitate the passive learning from lecture to active studying through discussions (round-table). For more information, the link to the classroom research is on the Open Lab in NYC College of Technology - <https://openlab.citytech.cuny.edu/buildings-and-grounds/classroom-research/>
2. The committee discussed the possible directions of the B&G. There can be several options, such as to join the Budget Committee. The reasoning is that both committees report to the same VP, and the Budget Committee approves projects that are heavily related to the physical buildings.
3. Another option is make no specific change in the Bylaws, but just redefine the committee to focus on the classroom re-arrangement as discussed in point 1.
4. The committee can benefit from a smaller representation to move faster and effectively. The current Bylaws require a maximum number of 7 full-time faculties.
5. Motion to combine Building and Ground Committee with the Budget Committee. All presented members passed the motion, which is 67% majority of the committee members.
6. Prof. Montgomery will start the process and talk to the Budget Committee about the re-configuration of the both committees.
7. Meeting adjourned at 1:50pm.

Respectfully submitted: Jierong Cheng, Secretary