

**New York City College of Technology – City University of New York  
300 Jay Street, Brooklyn, New York, 11201**

**College Council – Buildings and Grounds Committee**

Standing Meeting Notes

Time: September 14, 2014, 12:45pm – 2:00pm

Location: V806

Present: Ralph Alcendor; Sidi Berri; MaryAnn Biehl; Jierong Cheng; Tony Cioffi; Jean Hillstrom; Jason Montgomery; Robert Polchinski; Charles Scott

Absent: None

1. Open Lab Site
  - i. JM is the administrator of the Open Lab site for B&G
  - ii. Home Page Link - <https://openlab.citytech.cuny.edu/buildings-and-grounds/>
2. Review and Discuss the Buildings and Grounds Committee Mission & Tasks  
JM discussed the committee's task and plan for academic year 2014 - 2015
3. Reexamine of Academic Year 2013 – 2014 Topics
  - i. Namm Bathrooms – timing of fix
  - ii. Bicycle Parking / shower – plan for implementation
  - iii. Faculty Offices – need sufficient space for new hires
  - iv. Rodents at the loading dock – plan for pest control
4. Meeting Location Confirmation – V806 for fall 2014
5. Proposed Possible Tasks for Academic Year 2014 – 2015
  - i. B&G committee could serve as a bridge of communication between the college on-going projects to the faculty
  - ii. Space impact of the Pearl Building reconstruction
6. Appointed Jierong Cheng as the B&G secretary

Business concluded for discussion. Prof. Montgomery adjourned the meeting at 2pm.

Respectfully submitted: Jierong Cheng, Secretary