

Buildings and Grounds Committee

Sept 9, 2014 V806

AGENDA:

1. Review of Committee's Task:

Excerpt from Governance Plan (http://www.300jaystreet.com/college-council/about/governance_pla)

Article V Section D:

7) After the last council meeting of the academic year and before the organizational meeting for the upcoming year each committee shall submit a written summary of committee activities to the council secretary. These reports will be forwarded to the chair of the committee on committees who will give it to the chair of the committee for the following academic year.

12) Buildings and Grounds Committee

This committee shall be responsible for producing evaluations and making recommendations to the council concerning the condition, improvements and safety of the college proper and its environs. This committee shall be expected to provide liaison between the faculty and the office of the vice president for administration and finance. To further this goal, the buildings and grounds committee shall be represented on all college-wide committees dealing with the planning and use of the physical plant. Each academic year it shall produce an evaluative report on at least one important area of its purview and submit this written report to college council.

2. Review of 2013-2014 Topics

- a. HVAC / Natural Ventilation / Classroom Comfort / Natural
- b. Campus Projects
 - i. Namm Bathrooms
 - ii. Voorhees Elevators
- c. Rodents/Loading Dock
- d. Bicycle Parking / Security
- e. Faculty Offices

3. 2014-2015 Proposed Topics:

- a. Classroom Environment
- b. The Campus
- c. Faculty Offices

4. Meeting Locations:

- a. Classroom Case Study
- b. Campus Spaces
- c. Faculty Office Case Study

5. Point Person for each topic