

**New York City College of Technology – City University of New York
300 Jay Street, Brooklyn, New York, 11201**

College Council – Buildings and Grounds Committee

Standing Meeting Notes

Time: October 27, 2015, 1:15pm – 2:00pm

Location: V806

Present: Siddi Berri, MaryAnn Biehl; Jierong Cheng, Tony Cioffi, Jason Ellis, Monique Ferrell, Jean Hillstrom, Jason Montgomery (Chair), Robert Polchinski, Tess Tobin

Special Guest: Mariano Alemany, Campus Architect

1. The committee discussed next steps for the surveys. JH, MF, JM to discuss further.
2. The committee reviewed classroom planning with MA.
 - a. Student enrollment drives need for maximizing classroom seating capacity.
 - b. Other CUNY Campuses can offer constructive examples.
 - c. Stakeholders on campus must be consulted as the report develops.
 - d. RP presented documents regarding HVAC code requirements and standards.

3. For next meeting:

Joint meeting with the Technology Committee of College Council to discuss strategies for integrating technology into the Gen Ed Classroom.

Business concluded for discussion. Prof. Montgomery adjourned the meeting at 2pm.

Respectfully submitted: Jason Montgomery, chair