



Bianca Silva
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1-646-577-5638

Education

Currently Attending **New York City College of Technology**
Major: Graphic Arts Production Management

Employment

Currently Working **The New York Times**
Quality Assurance Intern
- Grade College Point Newspaper
- Grade National Newspapers

06/12-12/13 **Rainbow, Brooklyn, NY**
Sales Associate/ Stock / Register
- Work the register
- Help Customers
- Work with stock
- Organize and clean the store floor.

02/09-05/09 **International Center for Photography, Manhattan, NY**
Library Intern
- Enter new acquisitions into library catalog.
- Provide information and assistance at the front desk.
- Conduct online inventory of holdings.
- Re-shelve books and materials.
- Create vertical files for news paper & magazine clippings

Summer of 2007 **Coney Island Old Time Bagels, Brooklyn, NY**
Assistant Cook
· Prepared hot food on grill.
· Prepared side dishes.

Other Skills

Photography:

- Take photos in both digital & film
- Develop & print film

Graphic Design:

- Can create Spreads, Invitations, Signs, Menus, Logos

Program Skills

Microsoft

- Word, Powerpoint, Excel

Adobe

- Indesign, Photoshop, & Illustrator