COMD1127 Type and Media

Grid: Guides, Columns, Gutters (Vertical and Horizontal) Rows, Modules

New Document		
Document Preset: [Custom] 🔻 📩		
Intent: Print		
Number of Pages: 1 Facing Pages		
Start Page #: 1 Primary Text Frame		
Page Size: Letter		
Width: 🔷 51p0 Orientation: 👔 🚅		
Height: ≑ 66p0		
Columns		
Number: 🗘 3 Gutter: 🗘 1p0		
Margins		
Top: 🗘 3p6 Left: 🗘 3p6		
Bottom: 🗘 4p0 💛 Right: 🖨 3p6		
▶ Bleed and Slug		
✓ Preview Cancel OK		

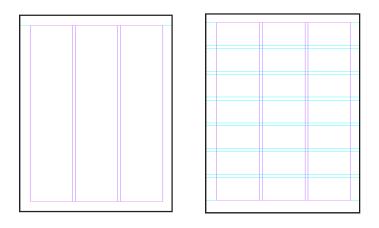
Class WORK

Create a 8.5 x 11 inch document / portrait NO facing pages 3 columns / Gutter 1p Margins: top, left, right: 3p6 / Bottom 4p

	Create Guides	
Rows Number: 🜩 7	Columns Number: 🔷 0 Gutter: 🔷 1p0	OK Cancel ✓ Preview
Options Fit Guides to: Margins Page Remove Existing Ruler 0	Suides	

Go to LAYOUT> CREATE GUIDES

Add 7 rows (no columns, since we already have these) Options select MARGIN



Add 2 pages, so that you have a total of 3 pages

We are now going to test our grid with an actual heading, art and text

Use the following

Heading: 2020-2021

Body copy Text: Use placeholder (Go to Text Fill in with Placeholder text) Art: Use cobblestone picture by M. Giuliani

- Page 1: use 2 columns to place text / 6 modules to place picture, 2 columns to place heading
- Page 2: use 1 columns to place text / 4 modules to place picture, 2 columns to place heading
- Page 3: use 3 columns to place text / 1 column to place picture, 2 columns to place heading

Once completed: TAKE screen shots of your pages with the guides on. Please name each screenshot: yourname_page1, yourname_page2, yourname_page3 model