

**From:** ConventionSpeaker@aia.org  
**Subject:** Welcome to the AIA Convention 2015!  
**Date:** November 4, 2014 at 1:10 PM  
**To:** ia.pluslab@gmail.com  
**Cc:** maillog@ConferenceHarvester.com



Dear Illya Azaroff,

Congratulations on your acceptance into the AIA Convention 2015 education program. This year's convention aims to offer attendees an experience that will leave them connected, empowered, and inspired. Your participation in the program is critical to the success of our objectives.

We have worked hard to put together various resources to help you be successful as a Convention Speaker. Please log into your profile on the Harvester site to review your action items, deadlines, and various resources. The Conference Harvester will be the main portal through which the AIA team will share best practices, resources, and other materials.

In order to confirm your participation in the 2015 program, please complete the following steps:

- Log into your Harvester portal (see link below) to view your presentation details (*date and time*). *Please note that the presentation times are subject to change as we finalize our keynote speakers.*
- Review the speaker guidelines. This document provides comprehensive information about speaker logistics and convention details.
- Complete your action items. **NOTE** : the first 4 tasks (agreement, profile, bio, and photo) are **due on December 1, 2014**. These tasks are required to confirm your participation in the program. If they are not completed by the deadline, your presentation will be removed from the convention schedule.

As we stated in the Call for Proposals process, we are operating under a tight timeline and our **deadlines are FIRM** . We appreciate your cooperation in helping us launch a great convention.

If you have any questions, please do not hesitate to contact us at [ConventionSpeaker@aia.org](mailto:ConventionSpeaker@aia.org). We look forward to partnering with you during the next few months.

Thanks again for your time and efforts.

AIA Convention Education Team

**AIA CONVENTION 2015 SITE:**

**URL:** <https://www.ConferenceHarvester.com/harvester2/login.asp?EventKey=CZGDATQI>

**Username:** ia.pluslab@gmail.com

**Password (Access Key):** U L B B H A A B

