

# GET CAREER READY WITH ASAP | ACE!

The following “career competencies” are essential for your future success. Students who develop these career competencies are more prepared to obtain internships, scholarships, academic opportunities, employment and more. **Your Career Specialist is here to help you achieve these, and graduate “CAREER READY”!**

## CAREER COMPETENCIES



### Teamwork/Collaboration

- Build, develop and nurture relationships to enhance the inclusion of multiple perspectives
- Understand strengths and areas of improvement for self and others to enhance quality outcomes
- Have a foundational understanding of group dynamics/emotional intelligence

[Click here to find out how to strengthen your skills.](#)



### Critical Thinking

- Exercise sound reasoning to analyze issues, make decisions, and overcome challenges
- Use prior and newly learned knowledge and experience to identify and achieve goals in everyday practice
- Use creativity, originality and inventiveness to solve problems and design responses/solutions

[Click here to find out how to strengthen your skills.](#)



### Leadership

- Adopt the understanding that leadership is a process, not a position, and is purposeful, collaborative, and value-based, resulting in positive social change
- Use empathetic skills to support and motivate; use professional skills to organize, prioritize, and delegate work
- Embrace the notion that leadership is always evolving and includes lifelong learning

[Click here to find out how to strengthen your skills.](#)



### Social Justice and Inclusion

- Demonstrate the knowledge, skills and openness needed to foster equitable participation of all groups, while seeking to address and acknowledge issues of oppression, privilege and power
- Engage in anti-racist practices that actively challenge the systems, structures, and policies that uphold institutional and systemic racism
- Reflect and respect cultural experiences, preferences and differences.

[Click here to find out how to strengthen your skills.](#)

## CAREER COMPETENCIES COMPETENCIES CONTINUED



### Career & Personal Development

- Understand that this is a process that includes the entire career journey
- Explore values, interests, personality traits and skills to help identify possible career paths and create an action plan to gain relevant skills and experiences
- Be intentional about pursuing opportunities, experiences, and relationships that will help in career exploration, development, and preparation

[Click here to find out how to strengthen your skills.](#)



### Communication

- Clearly and effectively express and understand verbal, written, and digital thoughts, ideas, and information, and non-verbal cues, both physical and virtual
- Be aware of and seek to understand and be understood by different audiences
- Use effective and appropriate platforms, tools, and styles to convey, persuade, or share information

[Click here to find out how to strengthen your skills.](#)



### Professionalism

- Act with integrity and responsibility, receive feedback openly, and learn from mistakes
- Demonstrate accountability, keeping self and larger community in mind
- Understand and meet stated expectations while also advocating for oneself; ask questions when clarification is needed

[Click here to find out how to strengthen your skills.](#)



### Digital Technology

- Use digital technology (devices, platforms, apps, and services) ethically to solve problems, complete tasks/goals, collaborate, and work efficiently
- Embrace new tools and seek out new uses of existing tools
- Reflect on your skill level and identify areas for additional learning

[Click here to find out how to strengthen your skills.](#)

## NOTES