

# Professional Development Center – Career Services

## Fall 2023 Appointment Schedule

Current City Tech students & alumni may request 1-on-1 appointments to meet with a PDC Career Advisor via Handshake.



### Monday, Tuesdays, Thursdays, and Fridays

*\*Dates & times are subject to change  
(PDC services are unavailable when the college is closed)*

The Professional Development Center (PDC) — Career Services works with students to provide meaningful real-world experiences to meet the demand of an evolving work environment. PDC offers a wide array of resources and a multi-step approach to career advising for students and alumni. Students are encouraged to stay connected to PDC as early as their first year, to begin preparing.

As a City Tech student/alum, you may choose from the following appointment types when meeting with a PDC Career Advisor:

- ▶ Get Started with PDC & Handshake
- ▶ Exploring: Majors, Interests, and Values
- ▶ Check-in
- ▶ Job and Internship Search
- ▶ Creating a LinkedIn Profile
- ▶ Resume Critique/Review
- ▶ Cover Letter Critique/Review
- ▶ Grad School Advising
- ▶ Interview Preparation\*
- ▶ Mock Interview\*

\*By email request only

All appointments must be requested through Handshake.

Log on to  
<http://citytech.joinhandshake.com/>

**Need help requesting an appointment?**

[CLICK HERE](#)

#### Fall Update:

Fall 2023 appointments will **begin Monday, September 11, 2023** and **end on Friday, December 1, 2023.**

### Career Advisor Availability

#### Appointment Schedule

DAY	TIME
Monday	10:00AM – 5:00PM
Tuesday	10:00AM – 5:00PM
Thursday	10:00AM – 5:30PM
Friday	10:00AM – 3:00PM

**We're with you every step of the way!**

Contact PDC at [pdc@citytech.cuny.edu](mailto:pdc@citytech.cuny.edu) | [www.citytech.cuny.edu/pdc](http://www.citytech.cuny.edu/pdc)