

## Architectural Intern

### PBDW Architects – New York, NY

PBDW Architects, a design-oriented, award-winning mid-sized firm in New York City, seeks a full-time Architectural Intern to join our team. Our practice spans a wide range of project types including educational, cultural, commercial, and residential and is equally distributed between new construction and design in historic contexts. PBDW provides a collaborative and supportive environment for individuals to excel professionally, offering mentorship and encouraging initiative and growth. We believe in a healthy work-life balance, and we continually strive for an equitable office culture.

### Job Description

This position requires a minimum of 1 year engagement. Working closely with the firm's staff, the intern will be exposed to multiple aspects of an architectural practice, including some of the following:

- Working with project teams to create and update schematic, design development and construction document drawings
- Creating and editing of in-house renderings
- Assisting in the development of marketing materials, including the creation and formatting of graphics for Requests for Proposals
- Collecting and organizing materials samples for projects
- Staff the office's front desk during the lunch hour, including answering of phone
- Site visits to ongoing projects in construction
- Log and mark-up construction submittals and shop drawings

### Qualifications

- Bachelor's degree or higher
- Demonstrated interest in the field of architecture
- Proficiency in Sketchup and Adobe Creative Cloud Suite (InDesign, Photoshop)
- Proficiency in Revit & AutoCAD preferred
- 3D modeling and 3D printing skills a plus
- Teamwork: The ability to work as part of team as well as independently in a collaborative, deadline-driven environment
- Communication: English proficiency required, both spoken and written
- Legal US work status required

**Benefits:** The firm offers a flexible, supportive working environment and a full benefits package including health, dental and vision insurance, 401(k) retirement plan and paid vacation.

PBDW Architects is an equal opportunity employer

Job Type: Full-time

To apply, please email cover letter, resume and portfolio (pdf 10MB limit) to [Intern@pbdw.com](mailto:Intern@pbdw.com).