



Introduction & Attendance

- Agenda Overview
- Attendance

Activity 1

- Overview of Reflected Ceiling Plans - purpose and information provided

Activity 2

- Creation of Revit RCP Plans
- View > Create Plans (RCP)
- View Range settings - default if to look up to the next level
- Add ceiling grid
- Add lighting
- Add HVAC supply & Return
- Create GYB soffit with higher ceiling in the middle for a conference room

Activity 3

- Review of Annotation for wall sections
- Dimensions, Notes & Leaders

Wrap-Up - Assignments and Deadlines

- Completion of layout of two wall sections
- Completion of RCP plans

- Update Architectural Set of Drawings as needed