

ANTONELLA DI GRAZIANO

OBJECTIVE:

To gain work experience in various areas. This will enable me to have hands-on knowledge, learn from the bottom up, and gain insight into common tread requirements in the workplace. These experiences will allow me to compete more in a very tight market.

WORK EXPERIENCE:

BROOKLYN STUDIO SECONDARY SCHOOL Brooklyn, NY (December 2023 - Present)

Paraprofessional

BAY RIDGE SUBARU Brooklyn, NY. (May, 2023 – December, 2023)

Receptionist/Customer Service Advisor

FIAO Brooklyn, NY. (July, 2023)

Summer Group Leader

PLAZA AUTO MALL Brooklyn, NY. (January, 2022 – April, 2023)

Assistant Service Manager

BROOKLYN BAGELS N MORE Brooklyn, NY. (November, 2021 – September, 2022)

Store Manager/Cashier/Counter Person

PARADISE CATERERS Brooklyn, NY (November 2021 – May 2022)

Special Events Hostess/Coat Rack Person

(Voluntary)

SALUD/LATIN SPOT, Brooklyn, NY

Stand-in Waitress

- Take orders, make recommendations, ensure customer satisfaction
- Help in all aspects when extra help was needed

VOLUNTEER ELDER ASSISTANCE

Elder Assistant

- Assisted with diverse errands that elders in my community could not do for themselves (e.g.: carrying groceries home, cleaning chores, preparing meals)
- Shovelled snow, raked leaves, took out garbage

CHILD CARE ASSISTANCE

Babysitter

- Cared for babies and toddlers (e.g.: preparing food, homework help, changing diapers, transporting to and from school)

EDUCATION:

NEW YORK CITY COLLEGE OF TECHNOLOGY (CUNY), Brooklyn, NY

Major: Business & Technology in Fashion

Emphasis: Global and Luxury Fashion

BROOKLYN STUDIO SECONDARY SCHOOL (K690), Brooklyn, NY

Diploma: Advanced Regents Diploma with Honors (June, 2021)

CERTIFICATIONS & SKILLS:

Language: Fluent Italian, Conversational American Sign Language

Computer Knowledge: Proficient in Microsoft Office, Google Docs & Spreadsheet, Social Media, Fashion Snoops, Canva