

Melrose Senior Center

Bronx, NY

March 2016 - May 2016

Maintenance worker

- Arrange furniture and equipment to provide adequate preparation for special events
- Assists 3 - 5 skilled maintenance workers with projects to complete projects in a safe, efficient manner
- Maintains assigned vehicle, tools, and equipment to ensure availability in safe operating condition

Internship

Hicksville, NY

July 2024 - August 2024

Fashion Assistant Intern

- Collaborate with fashion designers, stylists, and team members to provide administrative and creative assistance.
- Assist in coordinating the creation, fitting, and alterations of garment samples.
- Stay up-to-date with fashion trends, conduct market research, and assist in trend forecasting to help the team make informed decisions.

WORKSHOPS FOR PROFESSIONAL DEVELOPMENT:

- *Attended, Build Your Brand workshop: Planning your content* on **Thursday, July 11, 2024, 2:30 PM**, Virtual, Handshake
- *Attended, Welcome to Dream Job walk and talk series: Summer 2024* on **Tuesday, July 16, 2024, 11:30 AM**, Virtual, Handshake

EXPERIENTIAL LEARNING:

- *“Vibrant Colors and Embellishment”* Museum at Fashion Institute of Technology (FIT) at Seventh Avenue at 27th Street, New York, NY 10001 for BUF 4900 Internship in July 2024.

SOCIAL MEDIA, DATABASES, and COMPUTER TECHNOLOGY SKILLS:

Social Media:

Instagram, Pinterest, Tik Tok, Youtube, Facebook

Databases:

Fashion snoops, Academic OneFile, The Fashion Studies Journal, Fashion Network

Computer and Technology Skills:

Microsoft Office, Excel, Adobe, Canva, Capcut

LANGUAGE:

- *“Spanish, Fluent”*

<https://openlab.citytech.cuny.edu/anthonymota/>