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 Office Hours: Mon, Wed 9:00-10:00
 & by appointment

WEBWORK ASSIGNMENTS (5% of grade)

GRADING:

A = 93.0 - 100 C+ = 77.0 - 79.9
 A- = 90.0 - 92.9 C = 70.0 - 76.9
 B+ = 87.0 - 89.9 D = 60.0 - 69.9
 B = 83.0 - 86.9 F = 0 - 59.9
 B- = 80.0 - 82.9
 W = withdrawal 2/17/20 - 4/1/20
 WF = withdrawal after 4/1/20 (WF = F)
 WU = unofficial withdrawal (WU = F)
 Note: Students who are failing should
 consider withdrawing officially by 4/1/20
 to avoid an F or WF or WU.

EXAMS (50% of grade):

There will be 5 exams + a final exam.
 The lowest of the 5 exam grades will be
 dropped. Exams start at the beginning of
 the period and last for 30 - 50 minutes. No
 extra time is given for students who arrive
 late.

No makeup exams. A missed exam will count
 as a 0 and will be the lowest grade that is
 dropped.

FINAL EXAM (25% of grade):

A full period final examination is given
 the last class meeting of the semester. It
 covers all topics studied. It **must** be taken
 to pass the course.

QUIZZES/HOMEWORK (10% of grade):

A 10 minute quiz based on the homework will
 be given at the beginning of each session.
 Each quiz will receive a score from 0 to
 20. The total of the highest 10 scores will
 be multiplied by .05 and will constitute
 the quiz grade. Students who put a homework
 problem on the blackboard will receive 10
 extra bonus points.

OTHER ASSIGNMENTS (10% of grade):

There will be five assignments that will be
 collected and due at the beginning of the
 day of each exam. They will be graded on
 neatness, completeness and organization as
 well as accuracy. Late papers will be
 penalized by deducting 10 points for each
 session beyond the due date that the
 assignment is submitted.

ATTENDANCE will be taken. Lateness &
 leaving before the end of the period will
 be recorded. If these become excessive, the
 student may be asked to withdraw from the
 course.

RECORDS should be kept by each student of
 all absences, grades received, exam papers,
 dates of homework on blackboard, etc.
 Excuses for absences, lateness should be
 part of this record and need not be shown
 to the instructor after each occurrence.

HELP is available during my office hours
 (see above) or in the Liberal Arts Learning
 Center LG18.

Do not wait until the night before the exam
 to get help! If there is something you do
 not understand, get help immediately!

EXAMPLE of grade computation:

Exams	Final	Assignments	Quizzes
90	Exam	85	Total 300
70	88	90	including
80		95	bonus points
80		80	= 100%
50<-drop		100	
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320/4 = 80 450/5 = 90

Webwork: 5	80 x .50 = 40
	88 x .25 = 22
	90 x .10 = 9
	200 x .05 = 10
	5
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86 = B final
grade