Brandon Vasquez March 5, 2014

ADV4800

Journal Entry 4

Week four of internship class and I was faced with a new problem. I haven’t been sick in a long time, but this week I had the flu and because of it couldn’t go to work. In school, the class was issued a new schedule which has the class meeting every other week. Also I am still trying to balance out work and school.

Last week I couldn’t come into work because I had the flu but I had never been in this position. I didn’t know if I should call the office or email my supervisor to inform them of my absence that day. I decided to email my supervisor David that I had the flu and couldn’t come in that day. David understood and told me to get better soon. The new class schedule of meeting every other week really helps me out. I now have an extra day to complete any assignments I have to do for school or work. I have improved my time management trying to balance school and work together. I am currently at work writing this journal on my lunch break so I can have more time to work on my other assignments. My goal right now is to not procrastinate because my workload will be overwhelming.

In conclusion, I believe internship is going well. I am not completely overwhelmed with work but I can’t see it getting any easier. My job it to make sure I manage my time currently and make sure my work-load doesn’t get too big.