

31 Schenck ave  
Brooklyn, NY 11207  
December 19th, 2019

Marcus Adler Glove Co  
32 W 39th St #15  
New York, NY 10018

Dear Mr. Recruiter:

I am applying for the Fashion Accessories Production Associate position at Marcus Adler Glove Co. given my interest in this company and my desire to be part of the team. I found this great job opportunity at indeed.com on October 10th, 2019.

For the past 4 years of college, I have diligently worked to obtain a degree in Business and Technology of Fashion. As a student, I have become more achievement-oriented, dependable and have improved my communication skills. I am also very responsible, reliable, innovative and creative. Additionally, in these four years,

Currently, I am a fashion production assistant intern at The Vanity Room, where I have not only witnessed how a fashion company works from the inside, but also have learned many aspects of the fashion production field including the quality control of garments, sourcing and preparing trims for the factories, pricing up garment for costing at the factories. I also have 2 years of experience in customer service in a retail environment where I assisted customers, organized and replenished the store inventory, and managed store displays.

Based on the posted description, I am confident that I am fully qualified for the position and will be a strong addition to your team. I look forward to meeting with you in person.

Thank you for your time and consideration.

Sincerely,  
Adriana Castillo