

# ANNA ALVAREZ

Illustrator and Graphic Designer

## Contact

646-527-4812  
anna.alvarez92@outlook.com

## Skills

Illustration 

Graphic Design 

Photography 

## Technical Skills

Illustrator 

InDesign 

Photoshop 

## Education

New York City College of Technology, CUNY  
Bachelor of Technology, Communication Design

## Experience

Indoor Extreme Sports Inc. Aug 11- Current  
**General Manager**

To oversee employees, so that the business functions accordingly. Strategic management in a positive approach.

- Strong communication skills
- Performance & proficiency management
- Staffing management
- Time management
- Coordination
- Training new employees
- Financial planning
- Strategy management
- Efficient in standards development and sound in decision making

My Media Contractor Sep 16'- Current  
**Social Media and Graphic Designer, Intern**

Highly motivated, creative with experience and connecting with current and future customers.

- Deliberate planning and goal setting
- Development of brand awareness and online reputation
- Content management
- Administrate the creation and publishing of relevant, original, high-quality content
- Promote content through social advertising.