

Self-Assessment: Advanced Career Writing

Please compose detailed, thoughtful, and legible answers to the following questions. This assignment is graded for completion.

Your name (first, last):

Telephone (cell):

City Tech email:

Courses you are currently taking:

Current job (where, what):

Do you have any other responsibilities that may affect your coursework? If so please explain:

Please identify your level of experience with the following tools:

- 0) I know nothing.
- 1) I have minimal experience.
- 2) I use occasionally but am unconfident.
- 3) I use regularly.
- 4) I consider myself a "power" user.
- 5) I could teach a course about this.

PC computer: _____

MS Powerpoint: _____

Mac computer: _____

MS Publisher: _____

The "Internet": _____

Adobe Photoshop: _____

BlackBoard Learning System: _____

Adobe Acrobat Professional: _____

Computer scanner: _____

Other digital tools (please list):

Laser printer: _____

MS Paint: _____

MS Word: _____

